



SIMON'S KLOOF COMMUNITY IMPROVEMENT DISTRICT (SKCID) BUSINESS PLAN

FOR THE PERIOD 1 July 2024 to 30 June 2029

in accordance with the City of Cape Town City Improvement District By-Law 2023 ("CID By-Law") and City Improvement District Policy ("CID Policy")

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This business plan is available at
www.simonskloofcid.co.za

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A. MOTIVATION REPORT

Introduction:

1. Outlining the nature and function of the CID

It is proposed that a City Improvement District (CID) be established covering the area of Simon's Kloof, in the Southern Peninsula of Cape Town, within the City of Cape Town (The City). A CID is a community-driven venture, allowing the local community, property owners and local businesses to organise and fund improvements of specific areas within the City. Once established by the City, a non-profit company (the "CID Company"), carries out the improvements and upgrades proposed in its business plan, funded by an additional rate levied on rateable property located within the CID. In the case of the proposed CID, it is envisaged that both commercial and residential property owners will contribute to the improvements and upgrades.

2. Name of the City Improvement District:

Simon's Kloof Community Improvement District: (SKCID).

The name is derived from the fact that the proposed CID area lies in the area known as Simon's Kloof, being part of Simon's Town. The intended area of the Simon's Kloof Community Improvement District ("the CID area") extends from end of Nelson Way & Horatio Way on the East to End of Victory Way, Victory Close & Dolphin Way on the West. North boundary is where Nelson Way & Dolphin Way meet Runciman Drive (but not including Runciman Drive). Southern boundary is Table Mountain National Park between East & West boundaries.

This small and beautiful area, which is primarily residential, is located on the narrow strip of land between Table Mountain National Park and Kalk Bay. The Simon's Kloof area has a small population of approximately 250 compared to approximately 7,000 in Simon's Town, 10,000 in Fish Hoek and 6,000 in Muizenberg.

Our community is diverse in terms of its racial, ethnic and religious backgrounds and the fact that wealthier and poorer residents have shared this beautiful living environment in harmony for generations. This diversity contributes greatly to the special character of our village. The overwhelming view of the community is that the quality of life that we share must be preserved.

Our area is diverse not only in respect of the composition of its residents, but also in the range of activities that take place here such as B&B's & Holiday Homes with their associated facilities. These include walkways and parks, and the walking trails in the mountains overlooking us.

Despite these differences, it is important to note that the community of Simon's Kloof has always treasured and protected its diversity and inclusiveness.

Finally, it should be mentioned that the physical beauty of our location and the village charm of our modest built environment has always attracted many visitors. These range from visitors from other areas of Cape Town and South Africa to an increasing number of visitors from around the world. The tourist popularity of our village is increasing steadily. This has led to a marked increase in the number of businesses that cater for these visitors, including restaurants, guesthouses and retail shops. These visitors and the businesses that cater to them are also important stakeholders in our community and their interests should be taken account of.

This overview of our community forms an important context for the framing and understanding of this CID Business Plan proposal.

3. The applicant's name and contact details:

The applicant is the chairperson of the SKCID steering committee:

Name:	Gary Douglas
Address of Applicant:	25 Victory Way, Simon's Kloof, 7975
Email address for delivery of notices:	simonstowncid@gmail.com

Steering Committee

Name	Telephone number	Email address
Gary Douglas	079 362 7186	dougiegaz@msn.com
Lorraine Goddard	082 713 9543	lorrainegoddard123@gmail.com
Mandy du Plessis	072 759 9444	mduplessis23@gmail.com
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4. Geographical area of the proposed CID, including a diagram depicting the street boundaries.

The intended area of the Simon's Kloof Community Improvement District ("the CID area") extends from end of Nelson Way & Horatio Way on the East to End of Victory Way, Victory Close & Dolphin Way on the West. North boundary is where Nelson Way & Dolphin Way meet Runciman Drive (but not including Runciman Drive). Southern boundary is Table Mountain National Park between East & West boundaries.

Boundaries of the SKCID:

The boundaries of the proposed SKCID are shown on the plan below and are:

Eastern Boundary: End of Nelson Way & Horatio Way. ERF numbers 3141, 3454, 3455 & 3473.

Northern Boundary: Is where Nelson Way & Dolphin Way meet Runciman Drive (but not including Runciman Drive).

Western Boundary: End of Victory Way, Victory Close & Dolphin Way on the West. ERF numbers 4006, 4002, 4496, 4900 & 4498.

Southern Boundary: Is Table Mountain National Park between East & West boundaries as above.



SIMONS KLOOF

PROPOSED CID



0 10 20 30 40 50
Metres

Scale: 1:1 000
This map is based on the following data:
- Council's Municipal IP Data
- WGS84 Projected using the
- South African National Grid

Notes:
- This map is not a legal document and should not be used for legal purposes.
- The map is for informational purposes only and should not be used for legal purposes.
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STAD KAAPSTAD

Making progress possible. Together.



5. Strategic Objectives

Vision

To maintain a safe, clean, and pleasant area that is a highly sought-after place to live, visit and do business in because of its social harmony and its integration with its natural surroundings and modest built environment. It is our vision to establish Simon's Kloof as one of the most sought-after areas in the southern suburbs.

Mission

The SKCID mission is to ensure:

Continuous sustainable improvements to the public safety of its residents and visitors, such that the SK community can enjoy a safe and clean environment, while the area retains its peaceful, residential, family friendly, close to nature and cultural character.

Residents and visitors continue to respect the natural and built environment by keeping it safe and clean and encourage indigenous biodiversity. Community spirit is encouraged through regular communication.

Goals and Objectives

Within the context of developing a close and mutually beneficial working relationship with the City, its local Councillors and other stakeholders, the broad goals and objectives are:

5.1 Improve Public Safety:

- To reduce crime and damage to residents and owner's properties
- To monitor performance of the contracted Public Safety services provider
- To establish and maintain a good relationship with our local SAPS in Simon's Town
- Drive Community safety initiatives: investigate and supplement initiatives to promote community safety and monitor effectiveness of any / all such initiatives.

5.2 Maintenance, Litter and Cleanliness of Public Spaces:

- To provide enhanced services to the community that will result in a safe, clean, pleasant, attractive and well-managed area thereby improving the learning, living, working and overall experience in Simon's Kloof.
- To improve the maintenance and upgrading of public spaces

5.3 Urban Management, including but not limited to beautifying and upgrading public areas and facilities and ensuring additional fire management measures and safeguards;

- To ensure maintenance of verges in SK streets
- To encourage continued and improved recycling within the neighbourhood
- To ensure maintenance of verges in SK streets and removal of alien vegetation
- To provide supplementary firefighting equipment and communicate locations thereof.
- To ensure maintenance and working status of such firefighting equipment
- To train the community in conjunction with local firefighting unit on the use of such equipment
- To protect property values

6. Core values

The core values of the CID are transparency, accountability and community participation. To be achieved through:

- Transparent governance and effective communication;
 - Ongoing communication to and with the SKCID community
 - The submission of annual reports to the local community
 - The encouragement of local community participation in Board meetings and members' meetings of the CID company
 - The publication of relevant documentation online
- Community support and encouragement for involvement in;
 - Community safety forums

- Various community upliftment projects, e.g., clean-ups, greening, recycling, landscaping, public space upgrading
- Ward forums and civic associations
- Support of local schools
- Support of local NGOs and humanitarian organisations.

Proposed Services and/or Projects

7. Why Simon's Kloof needs a CID

The Urban Management Survey (UMS) / Perception Survey highlighted concerns within the community with regards to safety and crime, speeding on main access route, environment/urban management and cleanliness. These issues are not being adequately dealt with by the City and local policing, and it is felt that a CID will make a significant positive contribution towards addressing the current concerns.

8. Recent feedback from residents

Crime and social problems such as drug use have increased in the area over the past number of years. Also, problems have been experienced in the maintenance of public infrastructure and amenities.

Various ongoing community initiatives attempt to address these problems. For example, Surveillance Cameras & NPR Camera, Dedicated Security Vehicles, local Crime Watch attempts to monitor and control crime in the area in conjunction with ISS Security, MACH1 Security & SAPS. Upkeep and ongoing maintenance of common areas with Simon's Kloof, Fire Protection activities in line with SA Fire Department.

However, the continued fund drives to achieve the required funds to pursue these initiatives are very limited and hence their effectiveness is also limited. Consequently, a proposal to pursue the possibility of establishing a City Improvement District (CID) was made at the SKNW General Meeting in January 2023. This proposal was informally accepted by the meeting and consequently a Steering Committee from the Simon's Kloof Neighbourhood Watch committee was established to pursue the proposal.

The Steering Committee wishes to pursue the establishment of a CID as a viable basis to address these problems on a sustainable basis to prevent urban decay and a further increase of crime and social problems in the area. Accordingly, a perception survey was conducted in Simon's Kloof to identify the needs and concerns of residents and businesses in the area. A copy of the perception survey report titled Simon's Kloof Community Improvement District Perception Survey, dated Monday, August 7, 2023 is included on the CID website www.simonskloofcid.co.za

81 respondents completed the full perception survey, which was an 80% response rate of resident/property owners of the COCT database that was used for the survey.

Key Outcomes:

Although an overwhelming majority of recipients rated the Simon's Kloof attributes of clean, safe, welcoming and attractive - positively (all >90%), 86% of respondents are somewhat dissatisfied with municipal service delivery; with only 10% are completely satisfied.

Outcomes of the survey in respect of specific issues include:

- Safety and security: 68% rated the level of safety and security as Excellent/Very Good and 32% as Good/Fair, thus indicating a level of satisfaction with the level of safety and security in the area. Moreover, only 5% of respondents indicated that they or someone close to them had been a victim of crime in the area in the last 2 years. In respect of the effectiveness of current policing efforts, 77% agreed that current efforts by SAPS in particular were ineffective.
- Over 88% of recipients (Top 2 Box) held an overall perception that the cleanliness and neatness of SK was good or excellent.
- However, 48% of respondents indicated that litter on pavements and public spaces is a problem, most respondents regard the general state of cleanliness as good.
- Maintenance of public spaces, including pavements and steps: a significant 66% of respondents regard as Excellent/Good however improvement is still necessary to the overall quality of these important community assets. Similarly, overall, 56% of recipients (Top 2 Box) rate the maintenance of storm water drains and street gutters as Excellent/Good, with improvement still necessary.
- 80% of recipients would like to see an improvement in speed management on Runciman Drive which is the only road access to Simon's Kloof and is of concern to residents.

- Social issues: 31% of respondents perceive homelessness to be a problem particularly in Simon's Kloof. Respondents also identified a range of associated social issues that require attention, including loitering, begging and drug abuse.

Respondents were asked if they would be prepared to pay a top-up levy on their rates bill for enhanced municipal services and public security in the area. Overall, 80% of recipients who answered this question are prepared to pay an additional rate. Some participants indicated that they would be prepared to pay additional monthly amounts but feel the contribution calculated against individual property valuations may not be the fairest system.

It is however important to take note of many of the general comments of respondents where their willingness to pay is qualified by the feeling that local authorities and government services should be improved in the area irrespective of the formation of the CID.

Although there were differences in emphasis between respondents, the community clearly indicated that the most important issues are:

1. Safety and security
2. Litter and cleanliness
3. Maintenance of public spaces

9. Brief outline of proposed services and projects

There are four (3) main focus areas.

- a. **Public Safety Initiatives** - the intention is to maintain and supplement the comprehensive CCTV system linked to a tactical response service comprising vehicles and public safety officers.
- b. **Cleansing & Environmental Initiatives** - the CID management will appoint service providers to provide and supervise the labour needed to supplement the service provided by the City.
- d. **Urban Management Initiatives** - the CID will work with the City in order to monitor, record and follow up on community infrastructure maintenance issues that need attention. This will include firefighting initiatives and the speed prevention / management issues required on our access road.

Public Safety Initiatives

10. Proposed services and projects

There are currently 28 actively monitored cameras in the area which have provided positive results in crime monitoring and reduction. These 28 cameras are the property of the SKNW and will be donated to the SKCID. The CID proposal makes provision for the installation of additional cameras to monitor potential weak spots on boundaries and will be phased in over the next 5 years. Residents with appropriate camera systems on their boundaries will be encouraged where possible to link these to the CCTV monitoring system.

These CCTV Cameras will be monitored 12/7 and linked to a tactical response service with the Licence Plate Recognition (LPR) monitored 24x7 by specialist company. The CID will contract with the current SKNW service provider who has a tactical response team. When a problem is identified by the control room, the tactical response team will be mobilised and the operations manager and SAPS advised where relevant. The tactical response team operates with a dedicated night patrol vehicle on a 12-hour x 365 days pa basis solely within the advised SKCID boundary.

11. Areas where improvements will be carried out

Weak spots on boundaries will be identified and additional cameras will be placed where deemed necessary.

A survey will be done of current dark spots and areas, residents encouraged to install and activate boundary lighting.

12. Total estimated costs

The projected year 1 annualised cost for the public safety support service plus the CCTV cameras will be R100,545

The cost of the proposed public safety support over the initial five-year term of the proposed CID will be as summarised below

Year 1	Year 2	Year 3	Year 4	Year 5	Total expenditure over 5 years
100,545	109,317	121,487	134,714	147,787	613,850

13. Allocation of resources

The thrust of the public safety initiative will be to sustain and enhance current SKNW initiatives which have created an environment that criminals feel uncomfortable in. The SKCID will provide up to 4 new cameras linked with the 28 existing active cameras (to be donated by the SKNW as the cameras have been paid for by contributions from residents. There will be 12x7 monitoring of cameras; a dedicated tactical response vehicle will also patrol the area uniformly, also operating 12x7 staffed by qualified public safety officers. The results of the UMS indicated that public safety was the major priority, with poor perceived support from local Simon's Town police. As such, the majority of the CID budget has been allocated to providing improved public safety initiatives.

14. Consistency with municipality's Integrated Development Plan and Municipal Property Rates Act

The proposed improvements and/or upgrades are consistent with the municipality's Integrated Development Plan (IDP) (16 objectives linked to its priorities and foundations) and with section 22(4) of the Local Government: Municipal Property Rates Act, No. 6 of 2004 (the "MPRA"). The proposed services and projects will support the City of Cape Town's IDP, Safety – by enhancing the public safety in the area for the benefit of the community and contributing to Objectives 5 (Effective law enforcement to make communities safer) and 6 (Strengthen partnerships for safer communities).

Cleansing and Environmental Initiatives

15. Proposed services / projects

The CID will appoint cleansing companies where required. The UMS survey results highlighted that although cleanliness and litter is a concern, Simon's Kloof was viewed as a generally clean area. Certain hotspots on the boundaries were highlighted and bin pickers and baboons were identified as resulting in increased litter. Programs will be implemented to address the bin pickers and the community will be encouraged to only put bins out on the day of collection and ensure their bins are baboon proofed.

The CID will encourage continued support of the recycling programs already in place and continue to advise of additional recycling drop off areas. Wet waste is encouraged to be dropped off at a local NGO.

Additional cleansing and monthly clean ups will be organised and implemented by the CID with residents to address litter on boundaries. The Public Safety security provider will be tasked to deter bin pickers to alleviate damage to residents refuse bags on refuse collection days. Residents will be encouraged to only put their bins out on the morning of refuse collection, and this will be monitored by the SKCID.

16. Total estimated costs

The projected annualised year 1 cost for Urban Maintenance will be R44,000.

The cost of the Urban Maintenance to be provided over the initial five-year term of the proposed CID will be as summarised below:

Year 1	Year 2	Year 3	Year 4	Year 5	Total expenditure over 5 years
44,000	57,738	62,180	45,344	58,761	268,023

17. Allocation of resources

The entire area will benefit uniformly from this allocation of resources.

18. Consistency with municipality's IDP and MPR Act

This additional cleaning fits in with the City's IDP and with section 22(4) of the MPRA in that a small business will be used for this purpose, so it will create employment and give work to an SME. It will also contribute to community satisfaction as the area will be cleaner. This is in line with the Objective 4 of the IDP (Well managed and modernised infrastructure to support economic growth) specifically objective 4.7 promoting cleanliness and addressing illegal dumping. The CID will work with the City where necessary regarding solid waste objective 4.5 (excellence in waste service delivery programme) and 4.6 (waste minimisation and recycling program).

Urban Management Initiatives

19. Proposed services and projects

The SKCID will perform supplemental services such as maintaining common areas and community gardens. This will include the removal of alien vegetation and liaison with the relevant authorities re firebreak management and evaluation of and training re community firefighting equipment. The CID will work closely with the City Service Departments to ensure speedy repairs to roads, pavements and drainage when needed, this will be achieved by reporting any faults via the COCT C3 Service Request Tool (C3) reporting system. The responsibility for carrying out repairs of this nature is the City's and all that SKCID can do here is advise what work needs to be done. Reports on burst water pipes, blocked or damaged storm water drains, potholes, illegal dumping, fading road markings and broken or missing street signs will be logged with the City's C3 system and the SKCID will ensure these issues are resolved adequately or escalate within the City. Other initiatives will include logging C3 reports to refresh road markings; repair damaged signposts; general maintenance (broken window policy); and removing graffiti, stickers and illegal advertising.



20. Areas where improvements will be carried out

There will be ad hoc work carried out in order to improve the existing street landscaping within Simon's Kloof.

A new focus resulting from the UMS/Perception Survey is increased reckless speeding, a corrective measure may include implementation of traffic calming measures on Runciman Drive, which is the sole access to Simon's Kloof. The SKCID will work with the relevant transport authorities and the local Simon's Town Civic Association given this access road feeds and impacts other nearby residential areas. Further to 80% of residents who answered this question in the recent UMS/Perception Survey indicating concern, we will facilitate a petition for impacted residents to call for appropriate improvement and engage with the sub-council in this regard.

21. Total estimated costs

The cost of the projects and services to be invested in over the initial five-year term of the proposed CID will be summarized below:

Year 1	Year 2	Year 3	Year 4	Year 5	Total expenditure over 5 years
380,303	408,826	439,488	472,449	507,884	2,208,950

22. Allocation of resources

The SKCID area does not have any parks and wherever possible in the SKCID additional area greening (e.g., road verges) will be done as community initiatives. No amount has been budgeted for these initiatives. Maintenance, clearing and removal of alien vegetation in common areas and in SK roads where visibility is impacted has been budgeted for.

23. Consistency with municipality's IDP and the MPR Act

The proposed services and projects are in line with IDP Objective 1.4 (Targeted urban development program) and 1.5 (Consolidated land pipelines and release programme) as well as Objective 15 (A more spatially integrated and inclusive city) of the City's IDP and Section 22 (4) of the MPRA.

Financial Impact of the CID

24. Who will fund the CID?

The CID operates via a statutory non-profit company (NPC) funded by additional property rates (which attract VAT) that are paid by property owners to the City monthly. The additional rates are collected by the City on behalf of the CID.

The City pays the CID one-twelfth ($\frac{1}{12}$) of the CID's approved annual budget on a monthly basis and retains 3% of the monthly payment as a provision for bad debts. The NPC will be managed by the Board, who will have been provided with functional and

financial oversight of the CID approved Business Plan.

Membership of the NPC is open to all registered property owners in the CID area and while it is not obligatory, all property owners are encouraged to apply for membership (at no cost) to exercise their rights to influence the business of the CID. The CID is accountable to its members and annually reports on its management and finances at the Annual General Meeting (which all registered property owners are entitled to attend).

25. How much will it cost?

25.1 How the amount of the additional rate is to be calculated:

The following example can be used to calculate what the likely individual additional rate contributions for residential and non- residential properties, based on current municipal valuations of properties owned, could be

Municipal valuation x R = Annual contribution (VAT excl.) – Note: R represents the approved SKCID additional property rate.

- Annual contribution (VAT excl.) ÷ 12 = Average monthly contribution (VAT excl.)
- Average monthly contribution (VAT excl.) x 1.15 = Average monthly contribution (VAT incl.)
e.g. Residential – R5,000,000 x R0.000613 = R3,065.00 ÷ 12 = R255.42 x 1.15 = R293.73
Non-Residential – R2,000,000 x R0.000832 = R1,664.00 ÷ 12 = R138.67 x 1.15 = R159.47

25.2 Possible year-on-year increases in the additional rate during the second to fifth years of the CID term;

25.2.1 Given our current understanding of cost increases (staff costs, rentals, electricity, petrol and other

operating costs) we have applied a 7,5% increase to costs for years 2 to 5.

25.2.2. Subject to unknown factors such as those highlighted in 25.2.1 above, the Budget has been prepared to comply with the maximum additional rates as provided by the City's CID Policy in terms of year-on-year increases in any financial year.

d) Proposed Management Structure

26. Incorporation of a non-profit company

Once the Inaugural Board has approval from the City, the Board will register a non-profit company (NPC). The NPC will open a bank account, register the company for PAYE and VAT, and follow the legal steps outlined in the Implementation Plan.

27. Membership and Board of Directors

27.1 Membership of SKCID Company is open to eligible ratepayers in the defined area.

27.2 The inaugural Board of Directors (for the first 6 months this will be the Steering Committee) will have the portfolios below. Feedback per portfolio will be given at Board Meetings on the implementation of the Business Plan. Board members will be assigned the roles below, for the initial period of 6 months, during which a members meeting will be held to elect the Board of Directors who will hold office until the next AGM.

ROLE

RESPONSIBILITY

Chairperson

Oversight role, chair meetings, overall direction.

Vice-Chairperson

Delegation of specified tasks

Finance	Maintaining oversight of the accountant, Annual Financial Statements, VAT returns, certificates, financial reports, Annual Budgets, to the Manager and the City. Payment of contractors and staff. Annual tax certificates. Annual returns. Compliance with the Companies Act and legislative framework and King IV principles.
Public Safety Initiatives	Maintain oversight of contracts with the Public Safety Service Provider. Monitoring service and response times. Interaction with the Neighbourhood Watch (NHW), Law Enforcement (LE), Community Police Forum (CPF) and South African Police Services (SAPS). Investigation and recommendation for improving public safety in the area.
Urban Management Initiatives	Oversight of promoting sustainable development projects in the SKCID Biodiversity monitoring and neighbourhood recycling. Communication with City officials regarding planned and emergency repairs and upgrades
Cleansing & Environmental	Oversight of monitoring cleanliness of the area. Liaising with City Officials regarding the needs of the area. Monitoring of top up cleaning via resources where required.
Communication & Marketing	Oversight of Public Relations Communication, website maintenance and update content. Maintenance of the WhatsApp groups. Quarterly email newsletters.
Secretary	Oversight of arranging meetings, keeping minutes. Preparation for and arranging the AGM. Membership list kept updated and filing of required documentation.

27.3 The Board will meet quarterly, and the community may attend the meeting for the first 30 minutes thereof, to inform the board of any issues. All property owners paying the additional property rate may become members after applying to the board and completing the necessary documentation. A political representative will be appointed to the Board as an observer by the

Executive Mayor. Board members will not receive remuneration.

27.4 Financial and Performance Reporting Requirements Provision has been made in the budget for the engagement of a third-party service provider to provide accounting and tax services to the SKCID. The services to be provided will primarily be the maintenance of the books of account and the submission of required returns to the Revenue authorities. Monthly management accounts will be prepared by the appointed service provider for presentation to and approval by the directors of the company before being submitted to the City on the due date. Services as stipulated in the Business Plan will be provided by service providers who will be appointed by the Board of Directors. Comprehensive quotes will be obtained for evaluation, score and decision by the Board. Service provider selection decisions will be recorded in the minutes of the director's meetings.

27.5 The SKCID may employ a CID manager to manage the day-to-day affairs of the CID. No office space will be required for the CID manager as they will work from home or the residence of a committee member.

Permissible Amendments

28. Purpose and scope

If, at any time, it were decided that the geographical boundaries of Simonskloof needed to change, then such change would need to go through a formal process as required in terms of section 26 of the CID By-law.

If additional services are required, stemming from collaboration with City departments, which are not specified in the motivation report but deemed supplementary municipal services, the business plan can be amended without further consent by submitting a request to the City in terms of section 25 of the CID By-law as long as it is not material.

SIMONS KLOOF COMMUNITY IMPROVEMENT DISTRICT

5 YEAR IMPLEMENTATION PLAN

1st July 2024 to 30th June 2029

MANAGEMENT AND OPERATIONS											
NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING LEVEL	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
1	Appointment of relevant service providers	Appointment of appropriately qualified service providers	Year 1	➡					Manager and Board	Operational	Service providers to be appointed by means of a well documented fair, equitable, transparent and competitive process. Review service provider appointment in last year of contract period by means of a well documented fair, equitable, transparent and competitive process.
2	Appointment of suitably qualified staff	Appointed suitably qualified staff	Year 1	➡				➡	Manager and Board	Operational	Well documented recruitment and selection process. For contracted staff, review staff contracts in last year of contract period.
3	Appoint an auditor	IRBA registered auditor appointed	Year 1	➡					Manager and Board	Operational	IRBA registered auditor appointed at the AGM.
4	Board meetings	Quarterly Board meetings.	Quarterly	4	4	4	4	4	Manager and Board	Annual Report	Quorum of directors present at every meeting. Feedback per portfolio. Keep minutes and file resolutions.
5	Monthly Progressive Income and Expenditure Report to CCT	Submit reports to the CID Branch by 15th	Monthly	12	12	12	12	12	Manager	Operational and Board	Refer to Finance Agreement. Submit reports to the CID Branch. Board to track budget implementation and institute corrective measures when required.
6	Audited Annual Financial Statements	Unqualified Audited Annual Financial Statements	Annually	1	1	1	1	1	Manager and Board	Board, Operational and Annual Report	Annual Financial Statements audited and signed by nominated Directors.

SIMONS KLOOF COMMUNITY IMPROVEMENT DISTRICT

5 YEAR IMPLEMENTATION PLAN

1st July 2024 to 30th June 2029

7	Submit Annual Financial Statements to City	Signed Annual Financial Statements submitted to City	Annually	1	1	1	1	1	Manager	Operational	Signed AFS submitted to the CID Branch by 31 August of each year.
8	Review arrears list	Report arrears to board	Quarterly	4	4	4	4	4	Manager	Operational	Board Members in arrears cannot participate in meetings and members in arrears cannot participate in AGMs.
9	Annual feedback to members at AGM	Host legally compliant AGM	Annually	1	1	1	1	1	Manager and Board	Board	Host successful AGM before 31 December.
10	Submit Annual Report and Annual Audited Financial Statements to Sub-council(s)	Submit AFS and annual report to Subcouncil within 3 months of AGM.	Annually	1	1	1	1	1	Manager and Board	Operational	Submit proof of submission to CID Branch.
11	CIPC Compliance • Annual Returns	Submit Annual Returns to CIPC within 30 business days of company registration date	Annually	1	1	1	1	1	Manager and Board	Operational	Submit proof of submission to CID Branch.
12	CIPC Compliance • Directors change • Auditors change • Company Secretary	Submit amendments to CIPC within 10 business days of the change	Ongoing	➡	➡	➡	➡	➡	Manager and Board	Operational	Submit proof of submission to CID Branch.
13	Manage and monitor the service request process	Complete daily reports of service requests and monitor outstanding issues	Monthly	12	12	12	12	12	Manager and Board	Operational	Follow up with sub-council in respect of outstanding service requests
14	Participate in the review / development of the City's Integrated Development Plan	Annual submissions to Subcouncil Manager	Annually	1	1	1	1	1	Manager and Board	Operational	October to February of every year.
15	Participate in the City's Capital and Operating Budgets process	Annual submissions to Subcouncil Manager.	Annually	1	1	1	1	1	Manager and Board	Operational	By September of each year.
16	Maintain NPC membership	Up to date NPC membership register	Ongoing	➡	➡	➡	➡	➡	Manager and Board	Operational	Maintain up to date membership list on website.
17	Submit an extension of term application	Submit a comprehensive extension of term application for approval by the members and the CCT Council.	In year 5					1	Manager and Board	Operational	Prepare a new business plan in the last year of term.
18	Annual Tax Compliance Status	Within one month after expiry date.	Annually	1	1	1	1	1	Manager and Board	Operational	Upload Tax Compliance Status via the eService's portal.

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19	Adjustment Budget	Board approved adjustment budget	Annually	1	1	1	1	1	Manager and Board	Operational	Submit Board minutes and approved adjustment budget to the CCT by end of March.
20	First Board meeting post AGM	Allocate portfolios, elect Chairperson, sign Declaration of Interest, complete POPIA declaration	Annually	1	1	1	1	1	Manager and Board	Operational	All new directors to receive relevant documents.
21	Register with the Information Regulator of South Africa	Compliance with Information Regulator of South Africa	Year 1						Manager and Board	Operational	
22	VAT reconciliation and tax returns	Bi-monthly VAT returns and annual tax returns submitted to SARS on time	Bi-monthly	6	6	6	6	6	Manager and Board	Operational	

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1st July 2024 to 30th June 2029

PUBLIC SAFETY											
NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
1	Develop a Public Safety strategy and management plan	Up to date Public Safety Management and Strategy Plan	Year 1	➡					Board, Manager and Service Provider	Annual Report	This is done comprehensively at the beginning of a new term and then modified continuously in conjunction with the SAPS, Local Authority and existing Public Safety service provider using their experience as well as available crime statistics
2	Appoint a Public Safety service provider(s)	Contracted PSIRA registered public safety service provider(s)	Year 1	➡					Board	Board	The Public Safety service provider(s) could include Public Safety Patrols, Control Room services and CCTV Monitoring through a fair, equitable, transparent and competitive process
3	Review and approve the Public Safety strategy and management plan	Approved Public Safety strategy and management plan	Annual	1	1	1	1	1	Board and Manager	Annual Report	Clear deliverables and defined performance indicators to guide safety services by the appointed service provider and evaluate levels of service provided.
4	Record Public Safety Incidents	Up to date public safety incident records	Ongoing	➡	➡	➡	➡	➡	Manager and Service Provider	Board and Annual Report where applicable	Indicative records to be included in Annual Report

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5	CID participation in joint operations	Participated in joint operations	Adhoc	1	1	1	1	1	Manager and Service Provider	Annual Report where applicable	Participation in joint operations dependent on the public safety needs of the area
6	Deploy Public Safety resources accordingly and effectively on visible patrols. Public Safety personnel and patrol vehicles to be easily identifiable	Effective Public Safety patrols	Ongoing	➡	➡	➡	➡	➡	Manager and Service Provider	Operational	Utilise the "eyes and ears" of all Public Safety and gardening/street cleaning staff, as well as own staff, to identify any breaches
7	Participate in local safety forums	Attend local safety forums	Quarterly	4	4	4	4	4	Manager and Service Provider	Operational	Participate in existing Neighbourhood Watch, Community Police Forum, other CIDs and SAPS meetings
8	Plan deployment of CCTV cameras	CCTV Camera deployment included in Public Safety strategy and management plan	Ongoing	➡	➡	➡	➡	➡	Board, Manager and Service Provider	Board and Operational	
9	Register CCTV Cameras with the CCT	Cameras registered with the CCT	Ongoing	➡	➡	➡	➡	➡	Manager	Operational	
10	Monitor CCTV Cameras	Monitoring of CCTV Cameras by appropriately qualified service providers.	Ongoing	➡	➡	➡	➡	➡	Manager	Operational	Service providers to be reappointed or new providers to be appointed in last year of contract period by means of a competitive process. Well Documented.

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SIMONS KLOOF COMMUNITY IMPROVEMENT DISTRICT

5 YEAR IMPLEMENTATION PLAN

1st July 2024 to 30th June 2029

MAINTENANCE AND CLEANSING											
NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
1	Develop a maintenance and cleansing strategy and management plan	Up to date maintenance and cleansing strategy and management Plan	Year 1	➡					Board, Manager and Service Provider	Annual Report	This is done comprehensively at the beginning of term and then modified continuously in conjunction with the service provider using their experience as well as available statistics
2	Appoint a maintenance and cleansing service provider(s)	Contracted service provider(s)	Year 1	➡					Board	Board	Appoint a maintenance and cleansing service provider(s) through a fair, equitable, transparent and competitive process
3	Review and approve the maintenance and cleansing management plan	Approved maintenance and cleansing strategy and management plan	Annual	1	1	1	1	1	Board and Manager	Annual Report	Clear deliverables and defined performance indicators to guide maintenance and cleansing services by the appointed service provider and evaluate levels of service provided.
4	Evaluate and review the provision of public litter bins	Sufficient public litter bins	Ongoing	➡	➡	➡	➡	➡	Manager	Operational	Identify hotspot areas of littering to provide public litter bins and log a CCT service request
5	Cleaning of streets and sidewalks supplementary to those provided by the CCT	Clean streets and sidewalks in partnership with the CCT	Ongoing	➡	➡	➡	➡	➡	Manager	Operational	Identify hotspot areas of littering to provide additional street cleaning and log a CCT service request
6	Health and safety issues reported to the CCT	Logged CCT service request resolved	Ongoing	➡	➡	➡	➡	➡	Manager	Operational	Follow up with sub-council in respect of outstanding CCT service requests
7	Combat Illegal dumping	Logged CCT service request resolved	Ongoing	➡	➡	➡	➡	➡	Manager	Operational	Follow up with relevant department in respect of outstanding CCT service requests
8	Removal of illegal posters	Urban infrastructure free from illegal posters	Ongoing	➡	➡	➡	➡	➡	Manager	Operational	Monitor the removal of illegal posters by the CCT and where relevant log a CCT service request

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9	Removal of graffiti	Urban infrastructure free of graffiti	Ongoing	➡	➡	➡	➡	➡	Manager	Operational	Monitor the removal of graffiti by the CCT and where relevant log a CCT service request
10	Record maintenance and cleansing activities	Up to date maintenance and cleansing records	Ongoing	➡	➡	➡	➡	➡	Manager and Service Provider	Board and Annual Report where applicable	Indicative records to be included in Annual Report
11	Identify problems, requiring minor maintenance to CCT infrastructure and perform relevant maintenance on: a. Water and Sanitation infrastructure b. Roads and Stormwater infrastructure c. Road markings d. Grass cutting in Public Open Spaces incl. Parks e. Street furniture	Completed minor maintenance to CCT infrastructure	Ongoing	➡	➡	➡	➡	➡	Manager and Service Provider	Operational, Board and Annual Report	Engage with relevant department before undertaking maintenance
12	Identify problems, required maintenance or damage to CCT infrastructure and report to relevant department including: a. Street lighting b. Water and Sanitation c. Roads and Stormwater d. Traffic signals and road markings e. Public Open Spaces incl. Parks	Report findings to the relevant CCT department and log CCT service request	Ongoing	➡	➡	➡	➡	➡	Manager	Operational, Board and Annual Report	Follow up with sub-council in respect of outstanding CCT service requests

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5 YEAR IMPLEMENTATION PLAN

1st July 2024 to 30th June 2029

ENVIRONMENTAL DEVELOPMENT											
NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
1	Develop an environmental development strategy and management plan	Up to date environmental development strategy and management Plan	Year 1	➡					Board, Manager and Service Provider	Annual Report	This is done comprehensively at the beginning of term and then modified continuously in conjunction with the service provider using their experience as well as available statistics
2	Appoint an environmental development service provider(s)	Contracted service provider(s)	Year 1	➡					Board	Board	Appoint an environmental development service provider(s) through a fair, equitable, transparent and competitive process. This could be an existing service provider.
3	Review and approve the environmental development management plan	Approved environmental development strategy and management plan	Annual	1	1	1	1	1	Board and Manager	Annual Report	Clear deliverables and defined performance indicators to guide environmental development services by the appointed or existing service provider and evaluate levels of service provided.
4	Promote waste minimization and management thereof through awareness on waste, water, noise and air pollution	Quarterly awareness campaign through newsletters or website to business and property owners.	Quarterly	4	4	4	4	4	Manager and Service Provider	Board	Partner with CCT Urban Waste Management Law Enforcement
5	Implement a Recycling programme	Recyclable waste collected	Ongoing	➡	➡	➡	➡	➡	Manager and Service Provider	Board and Annual Report	By service provider or cleaning staff.
6	Install public recycling bins	Public recycling bins installed	Ongoing	➡	➡	➡	➡	➡	Manager and Service Provider	Board and Annual Report	By service provider or cleaning staff in partnership with the City
7	Implement and maintain landscaping projects	Landscaping projects implemented and maintained	Ongoing	➡	➡	➡	➡	➡	Manager and Service Provider	Board and Operational	
8	Install and maintain street furniture	Street furniture maintained	Ongoing	➡	➡	➡	➡	➡	Manager and Service Provider	Board and Operational	

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1st July 2024 to 30th June 2029

9	Monitor and report illegal signage and posters	Report findings to the relevant CCT department and log CCT service request	Ongoing	➡	➡	➡	➡	➡	Manager and Service Provider	Board, Operational and Annual Report where applicable	
10	Improve green urban environment	Green urban environment	Ongoing	➡	➡	➡	➡	➡	Manager and Service Provider	Board and Operational	Tree planting, maintaining of tree wells, road verges, replanting and maintaining of flower pots etc.
11	Monitor environmental health of waterways	Report findings to the relevant CCT department and log CCT service request	Ongoing	➡	➡	➡	➡	➡	Manager and Service Provider	Board, Operational and Annual Report where applicable	

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SOCIAL AND ECONOMIC DEVELOPMENT

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
1	Develop a social and economic development strategy and management plan	Up to date social and economic development strategy and management Plan	Year 1	➡					Board, Manager and Service Provider	Annual Report	This is done comprehensively at the beginning of term and then modified continuously in conjunction with the service provider using their experience as well as available statistics
2	Appoint a social development service provider(s)	Contracted service provider(s)	Year 1	➡					Board	Board	Appoint a social development service provider(s) through a fair, equitable, transparent and competitive process. This could be an existing service provider.
3	Review and approve the social and economic development management plan	Approved social and economic development strategy and management plan	Annual	1	1	1	1	1	Board and Manager	Annual Report	Clear deliverables and defined performance indicators to guide social and economic development services by the appointed or existing service provider and evaluate levels of service provided.
4	Monitor and review implementation of informal trading plans in support of economic development	Managed informal trading	Ongoing	➡	➡	➡	➡	➡	Manager and Service Provider	Board, Operational and Annual Report where applicable	
5	Promote Social Development awareness	Quarterly awareness campaign through newsletters or website	Quarterly	4	4	4	4	4	Manager and Service Provider	Board	Partner with CCT Social Development & Early Childhood Development Directorate and social welfare organisations
6	Work in conjunction with local social welfare and job creation organisations and develop the delivery of the supplementary services to improve the urban environment	Job creation through social intervention	Ongoing	➡	➡	➡	➡	➡	Manager and social welfare organisations	Annual Report	Partner with CCT Social Development and social welfare organisations
7	Provide social services	Social service to recipients	Ongoing	➡	➡	➡	➡	➡	Manager and Social Worker	Board and Annual Report	

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1st July 2024 to 30th June 2029

COMMUNICATION											
NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
1	Develop a communication strategy and management plan	Up to date communication strategy and management Plan	Year 1	➡					Board, Manager and Service Provider	Annual Report	This is done comprehensively at the beginning of term and then modified continuously in conjunction with the service provider using their experience as well as available statistics
2	Appoint a communication service provider(s)	Contracted service provider(s)	Year 1	➡					Board	Board	Appoint a communication service provider(s) through a fair, equitable, transparent and competitive process. This could be an existing service provider.
3	Review and approve the communication management plan	Approved communication strategy and management plan	Annual	1	1	1	1	1	Board and Manager	Annual Report	Clear deliverables and defined performance indicators to guide communication services by the appointed or existing service provider and evaluate levels of service provided.
4	Maintain Website	Up to date website	Ongoing	➡	➡	➡	➡	➡	Manager	Board	In terms of CCT CID Policy requirements
5	Newsletters / Newsflashes	Communication distributed	Quarterly	4	4	4	4	4	Manager	Operational	Including use of social media platforms
6	Regular interaction with property and business owners	Feedback on interactions	Ongoing	➡	➡	➡	➡	➡	Manager	Operational	
7	CID information signage	Clearly identifiable CID signage	Ongoing	➡	➡	➡	➡	➡	Manager	Operational	Signage to be visible and maintained with CCT approval

SIMON'S KLOOF COMMUNITY IMPROVEMENT DISTRICT

5 YEAR BUDGET AS PER BUSINESS PLAN

	2024/25	2025/26	2026/27	2027/28	2028/29
INCOME	R	R	R	R	R
Income from Additional Rates	-380 303 100.0%	-408 826 100.0%	-439 488 100.0%	-472 449 100.0%	-507 884 100.0%
TOTAL INCOME	-380 303 100.0%	-408 826 100.0%	-439 488 100.0%	-472 449 100.0%	-507 884 100.0%
EXPENDITURE	R	R	R	R	R
Employee Related	40 000 10.5%	43 000 10.5%	46 225 10.5%	49 692 10.5%	53 419 10.5%
Salaries and Wages	40 000	43 000	46 225	49 692	53 419
PAYE, UIF & SDL	-	-	-	-	-
Allowances: Locomotion	-	-	-	-	-
COIDA	-	-	-	-	-
Bonus	-	-	-	-	-
Core Business	144 545 38.0%	167 055 40.9%	183 667 41.8%	180 058 38.1%	206 548 40.7%
Cleansing services	-	-	-	-	-
Environmental upgrading	44 000	57 738	62 180	45 344	58 761
Public Safety	100 545	109 317	121 487	134 714	147 787
Public Safety - CCTV monitoring	-	-	-	-	-
Social upliftment	-	-	-	-	-
Urban Maintenance	-	-	-	-	-
Depreciation	19 428 5.1%	38 410 9.4%	55 214 12.6%	73 855 15.6%	89 314 17.6%
General Expenditure	62 778 16.5%	47 813 11.7%	51 398 11.7%	55 253 11.7%	59 398 11.7%
Accounting fees	3 963	4 260	4 580	4 923	5 292
Advertising costs	2 067	2 222	2 389	2 568	2 761
Auditor's remuneration	16 000	17 200	18 490	19 877	21 368
Bank charges	1 400	1 505	1 618	1 739	1 870
Communication	3 546	3 812	4 098	4 406	4 736
Contingency / Sundry	5 000	5 375	5 778	6 211	6 677
Insurance	2 500	2 688	2 889	3 106	3 339
Marketing and promotions	2 500	2 688	2 889	3 106	3 339
Printing / stationery / photographic	2 500	2 688	2 889	3 106	3 339
Seed Capital	18 302	-	-	-	-
Telecommunication	5 000	5 375	5 778	6 211	6 677
Projects	5 000 1.3%	5 375 1.3%	5 778 1.3%	6 211 1.3%	6 677 1.3%
Disaster Management	5 000	5 375	5 778	6 211	6 677
Capital Expenditure (PPE)	97 143 25.5%	94 908 23.2%	84 021 19.1%	93 207 19.7%	77 291 15.2%
Plant and Equipment	8 000	8 600	9 245	9 938	10 684
CCTV Additional Units	89 143	86 308	74 776	83 269	66 607
Bad Debt Provision 3%	11 409 3.0%	12 265 3.0%	13 185 3.0%	14 173 3.0%	15 237 3.0%
TOTAL EXPENDITURE	380 303 100.0%	408 826 100.0%	439 488 100.0%	472 449 100.0%	507 884 100.0%
(SURPLUS) / SHORTFALL	-	-	-	-	-
GROWTH: EXPENDITURE	N/A	7.5%	7.5%	7.5%	7.5%

Public Participation Plan

*** Explanatory note 1: This template serves as a guide for steering committees when compiling their proposed public participation plan for approval by the Executive Director as contemplated in section 6(2) of the CID By-law. The template provides examples of a wide range of notification and consultation methods that may be employed. The steering committee should identify methods that would be both meaningful and cost-effective, taking into account the particular characteristics of the local community of the proposed CID. Where the proposed methodology deviates from any mandatory requirements in terms of the By-law, the steering committee must motivate such deviation in Annexure [x] to the program.

*** Explanatory Note 2: “local community” in relation to a CID-

means the body of persons comprising individuals falling under one or more of the following categories –

- (a) property owners in the district, irrespective of whether or not they will be liable for paying the additional rate;
- (b) residents of the district;
- (c) tenants and body corporates in the district;
- (d) any civic organisations and non-governmental, private sector or labour organisations or bodies which are involved in local affairs in the district affected by the proposed improvement or upgrading of the district.

PUBLIC PARTICIPATION PLAN (required under s. 6(2) of CID By-law)

A. Proposed Methods of Notification (requirement under s. 6(7))

Notification Medium	Details	Targeted Interested & Affected Party (“I&AP”)	By-law	Policy	Deviation sought?
Internet Email & Website	Steering Committee Email Address simonskloofcid@gmail.com Steering Committee’s Website at www.simonskloofcid.co.za	Local community & proposed Additional Rate Payers (ARPs) - Email address operational simonskloodcid@gmail.com - Website RFP out and expect to finalize by end June 23.		Clause 9.4.3	N
Email notification	Email documents & notices to email addresses of proposed ARPs- (a) contained in the City’s records; ¹ and/or (b) listed in the steering committee’s register of	Proposed ARPs	s. 6(7)(a)(i)	Clause 9.4.1	N

¹ The City will provide the steering committee with those contact details, which ratepayers have provided to the City. This is needed for only small number of SK Residence who are not on the Database.

	members of the local community (clause 9.3).				
	Email documents & notices to email addresses of- (a) local community members listed in the steering committee's register of members of the local community (clause 9.3);	Local Community and other affected parties such as B&B's.	s. 6(7)(a)(ii)	Clause 9.4.1	N
Notification Medium	Details	Targeted Interested & Affected Party ("I&AP")	By-law	Policy	Deviation sought?
Registered Mail	Post relevant documents or notice to: (a) Those ARPs for whom the steering committee does not have email addresses; and (b) Members of the local community contemplated who have not provided email addresses for purposes of the written notice	Proposed ARPs & B&B's	s. 6(7)(b) read with s.1 definition of "written notice".	Clause 9.4.1	N
Email notification/Physical meeting	Over and above the public meetings required in terms of section 6 of the By-Law; (a) The steering committee shall convene one or more focus groups for purposes of conveying information about, (b) Eliciting comment on, both draft and final business plans, and	Sub-Council, Residents and B&B's. - Focus groups will be conducted by address; 1. Nelson Way 2. Horatio Way / Trafalgar Place 3. Victory Way/Close 4. Dolphin Way		Clause 9.8	N

	(c) Group(s) should consist of between 3 to 15 participants.				
Newspapers	Newspaper advertisements ² in: Requirement Waived by COCT	Proposed ARPs & Local Community	s. 6(7)b	Clause 9.4.4	Y Waived as Per Mr. Joepie Joubert email of 30 th June 2023
Public Notices	Public notices to be affixed at the following locations [e.g.]: (i) Simon's Town Public Library (ii) Notice boards at the following shopping complex: - Harbour Bay Mall, Dido Valley 7975 - Shop fronts on George Street, Simon's Town	Proposed ARPs & Local Community	Not a legal requirement	Not a legal requirement	N
Other means	Broadcasts via social media channels and messaging apps 1. WhatsApp Groups and or 2. Facebook.	Proposed ARPs & Local Community - Simon's Kloof already has two WhatsApp Group set up.		Clause 9.4.5	N
Proposed Date	Proposed Action	Content of Register	By-law	Policy	Deviation sought?
30 June 2023	Open and maintain a register of members of the local community. "local community" in relation to a CID- means the body of	Names, contact details & addresses of persons listed in s. 6(8) of the By-law. - COCT Property Database	s. 6(8)	Clause 9.3	N

² If a local community consists of a large population whose first language is not English or Afrikaans, the steering committee may need to place their notices in a local community newspaper which is published in that language.

	persons comprising individuals falling under one or more of the following categories – (a) property owners in the district, irrespective of whether or not they will be liable for paying the additional rate; (b) residents of the district; (c) tenants and body corporates in the district; (d) any civic organisations and non-governmental, private sector or labour organisations or bodies which are involved in local affairs in the district affected by the proposed improvement or upgrading of the district.				
Proposed Date	Proposed Action	Targeted Interested & Affected Party (“I&AP”)	By-law	Policy	Deviation sought?
15 July 2023	Convene focus groups consisting of the following groups of people: (i) Representatives of B&B’s in local community; (ii) Representatives of any neighbourhood watch association in the local community and Community Policing Forum members; (iii) ARPs	Local Community & Proposed ARPs - Focus groups will be conducted by address; 1. Nelson Way 2. Horatio Way / Trafalgar Place 3. Victory Way/Close 4. Dolphin Way		Clause 9.8	N

Date	Notification Mediums	Content of Notice	By-law	Policy	Deviation sought?
10 October 2023	(i) Website; (ii) Email; (iii) Registered mail; (iv) Public notices; (v) Posters	PLEASE TAKE NOTICE THAT: 1. The proposed Simon's Kloof CID (the "SKCID") will include all non-residential and residential properties] in the area within the following geographical boundaries: North to South – Dolphin Way & Nelson Way to Victoria Way, Horatio Way & Trafalgar Place. West to East - From Western end Nelson Way & Horatio Way to Eastern end Victoria Way, Victoria Close and Dolphin Way. (NB: Runciman Drive excluded from Simon's Kloof CID). Refer Annexure A for map details. 2. The purpose of the upcoming public meeting is to discuss the draft business plan and proposed application for establishment of the CID, and to elicit comments for purposes of preparing the final business plan. DATE: 10th October 2023 TIME 18h00 VENUE Simon's Town Library ADDRESS St George's St, Simon's Town, 7975 ALL PROPERTY OWNERS AND LOCAL COMMUNITY MEMBERS IN THE PROPOSED CID ARE KINDLY REQUESTED TO ATTEND THE MEETING. PLEASE TAKE FURTHER NOTICE THAT: 1. All property owners are automatically entered in the Interested Parties Register for the CID establishment in terms of clause 9(3) of the Policy (the "register"). Other members of the local community who wish to register as interested	s. 6(6)	Clause 9.4.1	Y/N

		persons must contact the applicant at tel.: 0793627186 or email: simonskloofcid@gmail.com 2. The draft business plan is available for download at www.simonskloofcid.co.za. 3. Any written comments on the draft business plan and proposed application must be submitted to the applicant simonskloofcid@gmail.com as appears in para 1 above by 10th Nov 2023. If you are not the registered owner of the affected property, kindly forward this notice to the registered owners immediately. Alternatively, kindly inform simonskloofcid@gmail.com of the registered owner's contact details, so that he/she may relay the contents of this notice.			
Date	Venue	Details of Chairperson	By-law	Policy	Deviation sought?
10 October 2023	Simon's Town Public Library St Georges street, Simon's Town 7975	TBA – Suggest either - Mr. Nico Panagiotopoulos (5 Horatio) or Mr. Ian Cockerill (29 Victory Way)	s. 6(5) s. 6(7)(a) s. 6(7)(b) s. 6(7)(c) s. 6(10)		N Y
Date	Action/ Steps	Details	By-law	Policy	Deviation sought?
10 November 2023	Provide local community until at least 30 days after the date of the public meeting an opportunity to submit to the applicant written comments on the proposed application and the draft business plan.		s. 6(8)		N
Date	Action/ Steps	Details	By-law	Policy	Deviation sought?
17 November 2023	Prepare a table to accompany final business plan, which summarise:	Simon's Kloof CID Branch Included as annexure D in the business plan.	s. 6(9)		N

		ADDRESS St Georges Street, Simon's Town, 7975 ALL PROPERTY OWNERS AND LOCAL COMMUNITY MEMBERS IN THE PROPOSED CID ARE KINDLY REQUESTED TO ATTEND THE MEETING. PLEASE TAKE FURTHER NOTICE THAT: 3. All property owners are automatically entered in the Interested Parties Register for the CID establishment in terms of clause 9(3) of the Policy (the “register”). Other members of the local community who wish to register as interested persons must contact the applicant at email: simonskloofcid@gmail.com 4. The final business plan is available for download at www.simonskloofcid.co.za 5. If you are not the registered owner of the affected property, kindly forward this notice to the registered owners immediately. Alternatively, kindly inform simonskloofcid@gmail.com of the registered owner's contact details, so that he/she may relay the contents of this notice.			
Date	Venue	Details of Chairperson	By-law	Policy	Deviation sought?
24 November 2023	Simon's Town Public Library St Georges Street, Simon's Town 7975	TBA – Suggest either - Mr. Nico Panagiotopoulos (5 Horatio) or Mr. Ian Cockerill (29 Victory Way)	s. 6(10)		N

Simon's Kloof CID Boundary Map





LIST OF RATEABLE PROPERTIES WITHIN THE CID

ANNEXURE B

PROPERTY CATEGORY	STREET NO	STREET NAME	SUBURB	LIS KEYS	ERF NO
RESIDENTIAL	1	DOLPHIN WAY	SIMON'S TOWN	388293	3501
NON-RESIDENTIAL	2	DOLPHIN WAY	SIMON'S TOWN	388273	3517
RESIDENTIAL	3	DOLPHIN WAY	SIMON'S TOWN	388294	3500
NON-RESIDENTIAL	4	DOLPHIN WAY	SIMON'S TOWN	388274	3516
RESIDENTIAL	5	DOLPHIN WAY	SIMON'S TOWN	388295	3499
RESIDENTIAL	6	DOLPHIN WAY	SIMON'S TOWN	388277	3513
NON-RESIDENTIAL	7	DOLPHIN WAY	SIMON'S TOWN	388296	3498
RESIDENTIAL	9	DOLPHIN WAY	SIMON'S TOWN	388286	3497
RESIDENTIAL	11	DOLPHIN WAY	SIMON'S TOWN	388280	3496
RESIDENTIAL	13	DOLPHIN WAY	SIMON'S TOWN	388281	3495
NON-RESIDENTIAL	14	DOLPHIN WAY	SIMON'S TOWN	388259	3509
RESIDENTIAL	15	DOLPHIN WAY	SIMON'S TOWN	388287	3494
RESIDENTIAL	16	DOLPHIN WAY	SIMON'S TOWN	388265	3508
RESIDENTIAL	17	DOLPHIN WAY	SIMON'S TOWN	388289	3493
RESIDENTIAL	18	DOLPHIN WAY	SIMON'S TOWN	405030	3506
RESIDENTIAL	19	DOLPHIN WAY	SIMON'S TOWN	388297	3492
RESIDENTIAL	20	DOLPHIN WAY	SIMON'S TOWN	388290	3505
NON-RESIDENTIAL	21	DOLPHIN WAY	SIMON'S TOWN	388299	3491
RESIDENTIAL	22	DOLPHIN WAY	SIMON'S TOWN	388291	3504
NON-RESIDENTIAL	23	DOLPHIN WAY	SIMON'S TOWN	388300	3490
RESIDENTIAL	25	DOLPHIN WAY	SIMON'S TOWN	388306	3489
NON-RESIDENTIAL	29	DOLPHIN WAY	SIMON'S TOWN	388312	4504
RESIDENTIAL	31	DOLPHIN WAY	SIMON'S TOWN	388313	4503
RESIDENTIAL	33	DOLPHIN WAY	SIMON'S TOWN	409117	4608
NON-RESIDENTIAL	37	DOLPHIN WAY	SIMON'S TOWN	388316	4500
RESIDENTIAL	39	DOLPHIN WAY	SIMON'S TOWN	388317	4499
NON-RESIDENTIAL	41	DOLPHIN WAY	SIMON'S TOWN	388318	4498
RESIDENTIAL	45	DOLPHIN WAY	SIMON'S TOWN	438169	4900
RESIDENTIAL	1	HORATIO WAY	SIMON'S TOWN	388118	3444
RESIDENTIAL	2	HORATIO WAY	SIMON'S TOWN	388102	3463
RESIDENTIAL	3	HORATIO WAY	SIMON'S TOWN	388117	3445
RESIDENTIAL	4	HORATIO WAY	SIMON'S TOWN	388100	3464

LIST OF RATEABLE PROPERTIES WITHIN THE CID

ANNEXURE B

PROPERTY CATEGORY	STREET NO	STREET NAME	SUBURB	LIS KEYS	ERF NO
RESIDENTIAL	5	HORATIO WAY	SIMON'S TOWN	388120	3446
RESIDENTIAL	6	HORATIO WAY	SIMON'S TOWN	388101	3465
RESIDENTIAL	7	HORATIO WAY	SIMON'S TOWN	388119	3447
RESIDENTIAL	8	HORATIO WAY	SIMON'S TOWN	388099	3466
RESIDENTIAL	9	HORATIO WAY	SIMON'S TOWN	388096	3648
RESIDENTIAL	9	HORATIO WAY	SIMON'S TOWN	388104	3645
RESIDENTIAL	9	HORATIO WAY	SIMON'S TOWN	388106	3644
RESIDENTIAL	9	HORATIO WAY	SIMON'S TOWN	388123	3643
RESIDENTIAL	9	HORATIO WAY	SIMON'S TOWN	388122	3642
RESIDENTIAL	9	HORATIO WAY	SIMON'S TOWN	388113	3641
RESIDENTIAL	9	HORATIO WAY	SIMON'S TOWN	388116	3640
RESIDENTIAL	9	HORATIO WAY	SIMON'S TOWN	388114	3639
RESIDENTIAL	9	HORATIO WAY	SIMON'S TOWN	388112	3638
RESIDENTIAL	9	HORATIO WAY	SIMON'S TOWN	388095	3649
RESIDENTIAL	9	HORATIO WAY	SIMON'S TOWN	388105	3646
RESIDENTIAL	9	HORATIO WAY	SIMON'S TOWN	388103	3647
RESIDENTIAL	13	HORATIO WAY	SIMON'S TOWN	388111	3459
RESIDENTIAL	14	HORATIO WAY	SIMON'S TOWN	388098	3469
RESIDENTIAL	15	HORATIO WAY	SIMON'S TOWN	388108	3458
RESIDENTIAL	16	HORATIO WAY	SIMON'S TOWN	388097	3470
RESIDENTIAL	17	HORATIO WAY	SIMON'S TOWN	388107	3457
RESIDENTIAL	18	HORATIO WAY	SIMON'S TOWN	388094	3471
RESIDENTIAL	19	HORATIO WAY	SIMON'S TOWN	388110	3456
RESIDENTIAL	20	HORATIO WAY	SIMON'S TOWN	388093	3472
RESIDENTIAL	21	HORATIO WAY	SIMON'S TOWN	388109	3455
RESIDENTIAL	2	NELSON DRIVE	SIMON'S TOWN	388134	3124
NON-RESIDENTIAL	4	NELSON DRIVE	SIMON'S TOWN	388133	3125
RESIDENTIAL	6	NELSON DRIVE	SIMON'S TOWN	388131	3126
RESIDENTIAL	8	NELSON DRIVE	SIMON'S TOWN	388130	3127
RESIDENTIAL	10	NELSON DRIVE	SIMON'S TOWN	388132	3128
RESIDENTIAL	12	NELSON DRIVE	SIMON'S TOWN	388136	3130
RESIDENTIAL	14	NELSON DRIVE	SIMON'S TOWN	388135	3131

LIST OF RATEABLE PROPERTIES WITHIN THE CID

ANNEXURE B

PROPERTY CATEGORY	STREET NO	STREET NAME	SUBURB	LIS KEYS	ERF NO
RESIDENTIAL	16	NELSON DRIVE	SIMON'S TOWN	388148	3133
RESIDENTIAL	18	NELSON DRIVE	SIMON'S TOWN	388147	3134
RESIDENTIAL	19	NELSON DRIVE	SIMON'S TOWN	388129	3448
RESIDENTIAL	20	NELSON DRIVE	SIMON'S TOWN	388146	3135
RESIDENTIAL	21	NELSON DRIVE	SIMON'S TOWN	388127	3449
NON-RESIDENTIAL	21A	NELSON DRIVE	SIMON'S TOWN	968348	5080
RESIDENTIAL	22	NELSON DRIVE	SIMON'S TOWN	388143	3137
NON-RESIDENTIAL	23	NELSON DRIVE	SIMON'S TOWN	388128	3450
RESIDENTIAL	24	NELSON DRIVE	SIMON'S TOWN	388142	3138
NON-RESIDENTIAL	25	NELSON DRIVE	SIMON'S TOWN	388126	3451
RESIDENTIAL	26	NELSON DRIVE	SIMON'S TOWN	388140	3139
RESIDENTIAL	27	NELSON DRIVE	SIMON'S TOWN	388121	3452
RESIDENTIAL	28	NELSON DRIVE	SIMON'S TOWN	388139	3140
RESIDENTIAL	29	NELSON DRIVE	SIMON'S TOWN	388124	3453
RESIDENTIAL	30	NELSON DRIVE	SIMON'S TOWN	388138	3141
RESIDENTIAL	31	NELSON DRIVE	SIMON'S TOWN	388125	3454
RESIDENTIAL	3	VICTORY CLOSE	SIMON'S TOWN	439121	4903
RESIDENTIAL	7	VICTORY CLOSE	SIMON'S TOWN	388309	4496
NON-RESIDENTIAL	1	VICTORY WAY	SIMON'S TOWN	388275	3443
RESIDENTIAL	3	VICTORY WAY	SIMON'S TOWN	388276	3442
RESIDENTIAL	4	VICTORY WAY	SIMON'S TOWN	388241	3534
RESIDENTIAL	6	VICTORY WAY	SIMON'S TOWN	388242	3533
RESIDENTIAL	7	VICTORY WAY	SIMON'S TOWN	388252	3518
RESIDENTIAL	8	VICTORY WAY	SIMON'S TOWN	388236	3532
RESIDENTIAL	9	VICTORY WAY	SIMON'S TOWN	388253	3515
NON-RESIDENTIAL	10	VICTORY WAY	SIMON'S TOWN	388237	3531
RESIDENTIAL	11	VICTORY WAY	SIMON'S TOWN	388257	3514
RESIDENTIAL	12	VICTORY WAY	SIMON'S TOWN	388238	3530
RESIDENTIAL	13	VICTORY WAY	SIMON'S TOWN	388258	3512
RESIDENTIAL	14	VICTORY WAY	SIMON'S TOWN	388239	3529
RESIDENTIAL	15	VICTORY WAY	SIMON'S TOWN	388254	3511
RESIDENTIAL	16	VICTORY WAY	SIMON'S TOWN	388233	3528

LIST OF RATEABLE PROPERTIES WITHIN THE CID

ANNEXURE B

PROPERTY CATEGORY	STREET NO	STREET NAME	SUBURB	LIS KEYS	ERF NO
RESIDENTIAL	17	VICTORY WAY	SIMON'S TOWN	388255	3510
RESIDENTIAL	18	VICTORY WAY	SIMON'S TOWN	388243	3527
RESIDENTIAL	19	VICTORY WAY	SIMON'S TOWN	409112	3818
RESIDENTIAL	20	VICTORY WAY	SIMON'S TOWN	388246	3526
RESIDENTIAL	21	VICTORY WAY	SIMON'S TOWN	409111	3817
RESIDENTIAL	21A	VICTORY WAY	SIMON'S TOWN	409110	3816
RESIDENTIAL	22	VICTORY WAY	SIMON'S TOWN	388247	3525
RESIDENTIAL	23	VICTORY WAY	SIMON'S TOWN	388263	3993
RESIDENTIAL	25	VICTORY WAY	SIMON'S TOWN	388262	3994
RESIDENTIAL	26	VICTORY WAY	SIMON'S TOWN	388234	4400
RESIDENTIAL	28	VICTORY WAY	SIMON'S TOWN	388235	3522
RESIDENTIAL	28A	VICTORY WAY	SIMON'S TOWN	409113	3819
NON-RESIDENTIAL	28B	VICTORY WAY	SIMON'S TOWN	409114	3820
NON-RESIDENTIAL	30A	VICTORY WAY	SIMON'S TOWN	409116	3986
NON-RESIDENTIAL	30B	VICTORY WAY	SIMON'S TOWN	409115	3821
NON-RESIDENTIAL	33	VICTORY WAY	SIMON'S TOWN	388278	3998
RESIDENTIAL	29	VICTORY WAY	SIMON'S TOWN	1001766	5143
RESIDENTIAL	30	VICTORY WAY	SIMON'S TOWN	388240	4016
RESIDENTIAL	31	VICTORY WAY	SIMON'S TOWN	388271	3997
RESIDENTIAL	32	VICTORY WAY	SIMON'S TOWN	388248	4015
RESIDENTIAL	34	VICTORY WAY	SIMON'S TOWN	388244	4014
RESIDENTIAL	35	VICTORY WAY	SIMON'S TOWN	388284	4005
RESIDENTIAL	36	VICTORY WAY	SIMON'S TOWN	388245	4013
RESIDENTIAL	37	VICTORY WAY	SIMON'S TOWN	388283	4004
RESIDENTIAL	38	VICTORY WAY	SIMON'S TOWN	388249	4012
RESIDENTIAL	39	VICTORY WAY	SIMON'S TOWN	388288	4003
NON-RESIDENTIAL	40	VICTORY WAY	SIMON'S TOWN	388250	4011
RESIDENTIAL	41	VICTORY WAY	SIMON'S TOWN	388298	4002
RESIDENTIAL	42	VICTORY WAY	SIMON'S TOWN	388251	4010
RESIDENTIAL	44	VICTORY WAY	SIMON'S TOWN	388260	4009
RESIDENTIAL	46	VICTORY WAY	SIMON'S TOWN	388261	4008
RESIDENTIAL	48	VICTORY WAY	SIMON'S TOWN	388272	4007

LIST OF RATEABLE PROPERTIES WITHIN THE CID**ANNEXURE B**

PROPERTY CATEGORY	STREET NO	STREET NAME	SUBURB	LIS KEYS	ERF NO
RESIDENTIAL	50	VICTORY WAY	SIMON'S TOWN	388268	4006

PROPOSED SIMONSKLOOF COMMUNITY IMPROVEMENT DISTRICT PERCEPTION SURVEY

Dear Simon's Kloof Property Owner

As a property owner or member of the community in Simon's Kloof, you are no doubt aware of some of the problems in the area. Incidents of crime, grime, homelessness and urban degradation are on the rise. These problems are of concern and need to be effectively addressed. Property owners of other communities have already invested in the future of their areas by establishing their own Special Rating Areas commonly known as City Improvement Districts (CID). Currently 51 CID's successfully operate in the City of Cape Town and with additional 32 CID applications in process.

A Steering Committee was established earlier this year and have undertaken the task to commence investigating the process to establish a CID within Simon's Kloof and as such are appealing for your support.

Part of this process involves the completion of a Perception Survey by residents. The survey aims to obtain your perception of and to identify the local community and ratepayer concerns and identifies municipal services priorities for Simon's Kloof area. The results of the Perception Survey will inform a potential CID Business Plan which must be supported by not less than 60% of the property owners in the CID area and approved by the City of Cape Town.

Should the CID establishment application be successful and be approved by Council, the Simon's Kloof CID Steering Committee will establish a Non-Profit Company ("NPC") in terms of the Companies Act 71 of 2008. Once the NPC is registered, property owners will have the opportunity to apply for membership thereof. A public Members' Meeting will be held within 6 months from the establishment of the NPC to elect directors, appoint an auditor and approve the following financial year's Budget and Implementation Plan

The CID establishment application can only be submitted to the City after a vote, with not less than 60% of rateable property owners within the CID area agreement is obtained.

Your participation and support in developing this potential CID, will not only be greatly appreciated but also lead to upgrading of the public urban environment around your property.

The personal information provided in the survey will be kept confidential and only be used for the purpose of investigating and establishing the potential Simon's Kloof CID.

WHAT IS A CID?

The term CID refers to a specific geographical area approved by the Council of the City of Cape Town (under the Special Rating Area By-Law, 2012) in which top-up municipal services are provided in addition to those rendered by the City, including public safety and security cleansing, urban and environmental management, social development, and communication.

The CID operates via a statutory Non-Profit Company (NPC) funded by CID additional property rates (attracting VAT) and collected by the City of Cape Town. The CID additional property rate is based on the municipal valuation of each property and payable by all property owners within the CID boundary. Property owners that receive a full or partial rebate on their rates will be exempt from paying the CID additional property rates. **The CID additional property rate for the Simon's Kloof CID would replace the annual SKNW and FEGF contributions from residents.**

The City pays the CID 1/12th of the CID's approved budget monthly and retains a 3% provision for bad debt. The CID NPC is managed by the elected Board of Directors who provides financial and functional oversight and strategic direction and operates according to the approved CID Business Plan.

MEMBERSHIP

Membership is open to all registered property owners in the CID area who are encouraged to apply for membership (at no cost) to exercise their rights to influence the business of the CID. The CID is accountable to its members and annually reports on its management and finances at the Annual General Meeting (which all registered property owners are entitled to attend).

WHY A CID?

The CID aims to:

- reduce crime, grime, and homelessness through improved management of the area.
- provide a safer and cleaner public environment.
- upgrade public spaces and thus tend to increase property values.

HOW DOES IT WORK?

- 'Top up' services will be added to those provided by the City.
- The additional rate may only be used for services in the designated area as outlined in the agreed business plan.
- A CID provides property owners with a direct say in the management of the designated area.
- **The Simon's Kloof CID would replace the need to collect SKNW and FEGF contributions from our residents.**

Please help us by completing the questionnaire so that we can understand your views and concerns. Completing the CID Perception Survey will take about 15 minutes of your time.

Simon's Kloof Perception Survey

Respondents Details	
Name and Surname	
Street Address	
Email address	
Telephone Number	
Are you the owner of the property YES/ NO	
Is your Simon's Kloof property Primary Residence / Holiday House / Rented Out/Vacant Stand	
Please mark your age group 18 -34 /25-50/ 51-65/66-80/83+	
How long have you owned your Simon's Kloof Property >30yrs / 20-29 yrs/ 10-19yrs/ 5 -9yrs/ 1-4	
Number of children (age less than 18) living at this address?	

OVERALL PERCEPTION OF SIMON'SKLOOF

1. What is your overall image of the area?

Select one of each of the following statements:

Clean	Dirty
Unsafe	Safe
Attractive	Unattractive
Not welcoming	Welcoming

A. PUBLIC SAFETY

1. How do you rate the overall public safety in Simon's Kloof? EXCELLENT/ VERY GOOD/ GOOD/ FAIR/ POOR
2. Do you feel safe in your home? YES/ NO/ GENERALLY/ YES BUT ONLY BECAUSE WE HAVE AN ALARM AND/ OR PRIVATE SECURITY
3. Do you feel safe using public spaces in Simon's Kloof for recreation (walking, cycling, dog walking etc)? YES ALWAYS/ DAYTIME ONLY/ IN GROUPS ONLY. SELDOM/ NEVER
4. Have you or someone close to you been a victim of crime in the Simon's Kloof in the last 2 years?
YES/ NO
5. If so please indicate the type of crime BURGLARY/ HOME INVASION/ SNATCHING BELONGINGS/ DAMAGE TO PROPERTY. ASSUALT/ CAR THEFT/ OTHER
6. In your opinion/ experience, at what time do the crimes occur? 07h00 -16h00 / 16h00-22h00/ 22H00 – 07h00

One of the main reasons for establishing a CID is to improve the public safety of all residents living within the boundaries of the proposed Simon's Kloof CID. Please answer the following questions to help us assess your priorities as they relate to improvements required to address public safety.

Please indicate the importance to you:

	Not at all important	Not so important	Somewhat important	Very important	A must have
How important is it to maintain and improve SK's overall public safety situation?					
How important is it to improve the monitoring and detection of crime in Simon's Kloof?					
How important is it to improve the overall quality of the response to crime incidents in Simon's Kloof (response time and resolution)?					
Is it important for you to be alerted of threats and incidents in your immediate area, as they occur?					
Is it important to see a permanent response vehicle in the Simon's Kloof area from a recognised security company?					
How important is the monitoring of open access areas in Simon's Kloof?					
Would it be important to you to feel safer walking in our area in the early morning or late evening?					
Would it be important to you that your children be able to walk/play/cycle more safely in all areas within Simon's Kloof?					
Would it be important to you to have knowledge of SK's firefighting equipment and locations?					
Would it be important to you attend training on the usage of firefighting equipment?					
How willing are you to assist in a clean-up of Simon's Kloof to assist in fire management?					

Would it be important for you for alien vegetation to be removed from Simon's Kloof?					
--	--	--	--	--	--

	Excellent	Good	Average	Not good enough	Unacceptable
How effective do you believe the Simonstown Police Service to be?					
	Plays an important role	Limited impact on crime	Makes no real difference	Worrying as they are difficult to control	No opinion
What is your perception about the role of private security services in SK?					
	Plays an important role	Limited impact on crime	Effective when working with other services	Makes no real difference	No opinion

Please indicate your interest:

	Not at all interested	Not so interested	Somewhat interested	Very interested	Exceptionally interested
How interested would you be in stationing public safety officers at key points within Simon's Kloof?					
There are currently surveillance cameras at various points within SK, provided and monitored by the local private security companies. How interested are you in extending the surveillance cameras to increase coverage in SK.?					

Any additional comments regarding Public Safety and Security (optional)

B. CLEANISING

1. What is your overall perception of the cleanliness and neatness of Simonskloof? EXCELLENT/ GOOD/ ACCEPTABLE/ NOT GOOD ENOUGH/ UNACCEPTABLE
2. Do you feel that litter in public areas is a problem? YES/NO
3. Are you experiencing problems with bin pickers? YES/ NO
4. If yes to Q4, describe the problem
5. Do you feel that illegal dumping is a problem in SK? YES/ NO
6. If dog poop is a problem, please tell us where? NELSONS WAY/ HORATIO WAY/ TRAFALGAR / VICTORY WAY/ VICTORY CLOSE/ DOLPHIN WAY

	Not at all interested	Not so interested	Somewhat interested	Very interested	Exceptionally interested
Would you like to see an improvement in the removal of litter in public spaces within SK?					
Would you like to see improvements in cleanliness along pavements and steps?					
Would you like to see an improvement in the reporting, tracking and maintenance of storm water drains, burst mains and street gutters?					

Any additional comments regarding cleansing, beautifying and environment (optional)

C. LIGHTING, STREET CONDITIONS PUBLIC SAFETY

1. How well maintained and safe, do you think our public walkways, staircases, pavements and verges are? EXCELLENT/ GOOD/ ACCEPTABLE/ NOT GOOD ENOUGH/ UNACCEPTABLE
2. How would you rate the maintenance of the infrastructure such as storm water drains and street gutters? EXCELLENT/ GOOD/ ACCEPTABLE/ NOT GOOD ENOUGH/ UNACCEPTABLE
3. Would you like to see an improvement in speed management on Runciman Drive, given that it is the direct access route to Simon's Kloof? YES/ NO
4. If yes to Q3, what would your suggestions be to manage the speed on Runciman Dr? SPEED BUMPS. REDUCE SPEED LIMIT/ INCREASE SIGNAGE/ STOP STREET ON RUNCIMAN. / TRAFFIC CAMERA/ VISIBLE POLICING/ OTHER

Please indicate your interest

	Not at all interested	Not so interested	Somewhat interested	Very interested	Exceptionally interested
Would you like to see an improvement in the reporting, tracking and resolution of the maintenance of roads in our area? e.g. Potholes and surfaces					
Are you interested in seeing improvements in the standard of traffic and road signage, street names and road markings?					
Are you interested in seeing street and pavement lighting to increase road safety and security?					
Would you like to see a plan to address trees/vegetation that may be encroaching onto road user's space and obstructing sight to traffic?					
Would you like to see improvements in the maintenance of verges, edges, borders and pavements in our area?					

D. SOCIAL ISSUES

1. Is homelessness a problem in the SK area? YES/NO
2. If yes, to Q1, what time do the homeless present a problem? ALL THE TIME/ DURING THE DAY/ EVENINGS/ AT NIGHT/ EARLY HOURS OF THE MORNING
3. If yes to Q1, please indicate how homelessness affects SK?

Loitering	Begging	Sleeping/ squatting in SK	Alcohol and drug abuse
Increase in noise	Bin picking	theft	Other

4. Is drug dealing and using a problem that concerns you in our area? Do we need to deal with this? YES/ NO
5. Would you be interested in supporting new charitable activities in our area to support the disadvantaged communities? E.g. Soup kitchens, monthly canned food drives, etc
EXCEPTIONALLY INTERESTED /VERY INTERESTED/ SOMEWHAT INTERESTED /NOT SO INTERESTED/NOT AT ALL INTERESTED
6. Suggestions on other activities to address social issues (optional)

--

E. SERVICE DELIVERY

YOUR PRIORITIES: Please rank the following in order of priority from 1 to 5, where 1 is the highest and 5 is the lowest.

Public Safety and Security (INCLUDING LIGHTING)	
Litter and Cleanliness	
Street conditions, signage and safety	
Maintenance of public spaces	
Social Issues such as vagrancy and begging	

F. GENERAL AND PERSONAL AWARENESS OF THE CID STRUCTURE AND ITS DEVELOPMENT

	YES	No
Do you believe that all property owners should share responsibility to ensure a safer neighbourhood		
Would you be prepared to pay additional property rates for supplementary and municipal services and improved public security in SK in lieu of contributions to SKNW and FEGF?		
Are you aware that:		
- there are 51 approved and functioning CIDs in the City of Cape Town (CCT) and that they have been rated highly successful by their rate payers?		
- that the CCT is involved in overseeing the development of the CID with strict processes and that requirements are met in terms of the establishment and management of every CID?		
- that everyone on the steering committee is a Property Owner in SK and is receiving no compensation? They also have no special influence over decisions made for funding priorities. This is very strictly enforced by the CCT.		
- that if the CID were to be supported by 60% of property owners and be approved by council, a non-profit company (NPC) managed by a non-remunerated Board of Directors, elected by property owners (The Members), will be established?		
- that the additional rate will be calculated in proportion to your municipal property valuation, will be collected by the CCT and paid over to the NPC, which will be subject to an annual audit?		
- that the CCT & SKNW is obliged to continue providing its existing levels of services and any incremental funds will be used to enhance the Public Safety, Cleaning, Social and Environmental aspects of SK, as per the business plan		
- that if & when the SK CID is implemented, you will no longer be required to pay your contribution to SKNW and FEGF?		

Thanking you for your time,

The Simon's Kloof CID Steering Committee

simonskloofCID@gmail.com



Simon's Kloof Improvement District Perception Survey

Monday, August 07, 2023

Simon's Kloof CID Perception Survey: Research Methodology and response results post completion

Research methodology:

The process set out in Chapter 1 of the SRA By-law requires that as part of the initiation phase, the steering committee conducts an **Urban Management Survey (UMS)**. The purpose of the UMS is to gather feedback from property owners and people working or visiting the area on issues such as public safety and security, cleansing and social issues. This feedback is then analysed to help decide whether a CID is necessary and will meet the needs identified by the survey.

The purpose of the UMS is to inform the Business Plan, and as such needs to give context and insight into the proposed focus areas of the business plan. We designed the questionnaire to be specific to the proposed area and to evaluate and give insight into public perceptions about the four focus areas listed above. The survey was not intended to provide quantitative statistics but rather indicative trends upon which the needs in the area can be evaluated.

We opted to use an online questionnaire tool (Survey Monkey) for survey answer collection, for the following reasons:

- To make the process of answering the questionnaire as easy and quick as possible for respondents, so as to achieve a higher conversion (answer) rate
- To save time and reduce errors that might happen if we had to manually collate results

Survey was created using Survey Monkey and sent to COCT database of Simon's Kloof property owners.

One submission per household

One submission per multiple properties owned.

Several automated reminders sent to recipients prior to closure date.

Simon's Kloof CID Perception Survey: Research Methodology and response results post completion

Research results:

The results were automatically propagated to a Google Sheet for analysis, and the analysis and summary is presented here.

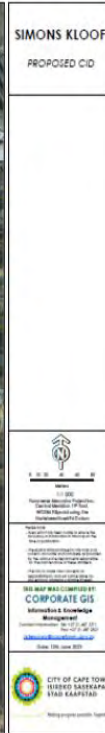
Survey results report generated by Survey Monkey on Mon 7th post closure on Sunday August 6th.

81 respondents completed – resulting in an 80% completion ratio.

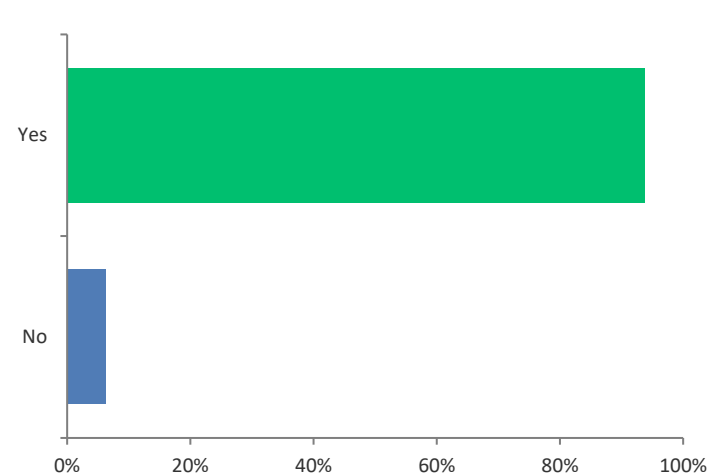
Additional comments summarized and inserted in report to ensure anonymity of respondents

Top 2 Box scores are a way of summarizing the positive responses from a Likert scale survey question by combining the highest 2 responses of the scale to create a single number.

Simon's Kloof Boundary Map as Identified for CID



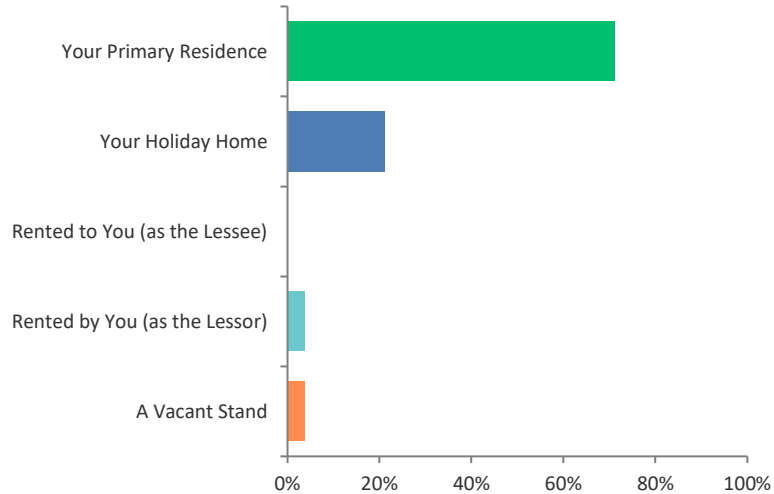
Q5: Are you the owner of the property?



ANSWER CHOICES	RESPONSES	
Yes	93.75%	75
No	6.25%	5
TOTAL		80

Over 93% of recipients were home-owners

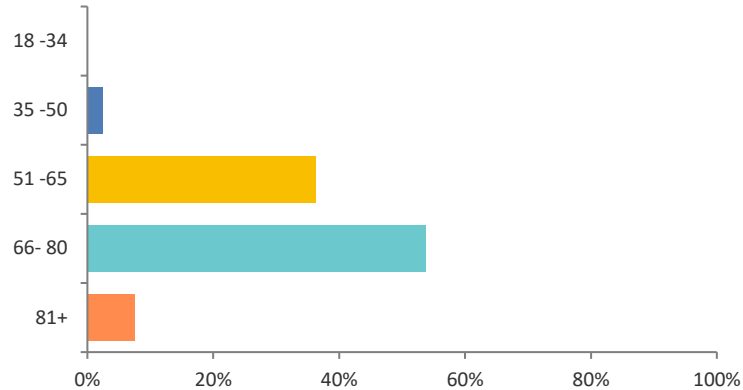
Q6: Is your Simon's Kloof property.....?



ANSWER CHOICES	RESPONSES	
Your Primary Residence	71.25%	57
Your Holiday Home	21.25%	17
Rented to You (as the Lessee)	0%	0
Rented by You (as the Lessor)	3.75%	3
A Vacant Stand	3.75%	3
TOTAL		80

Over 71% of recipients were from primary residences, with only 3 stand owners participating

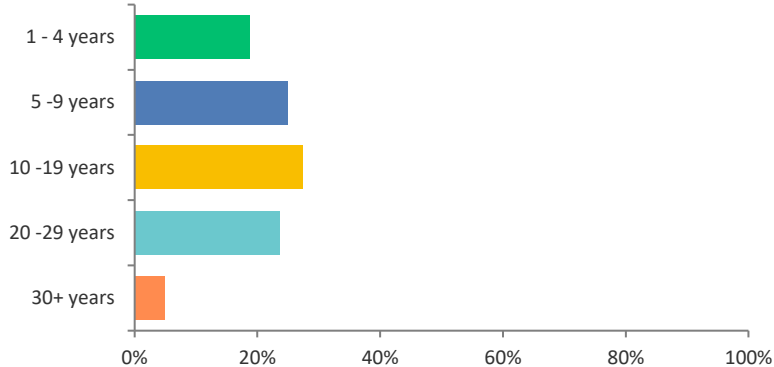
Q7: Please indicate your age group



ANSWER CHOICES	RESPONSES	
18 -34	0.00%	0
35 -50	2.50%	2
51 -65	36.25%	29
66- 80	53.75%	43
81+	7.50%	6
TOTAL		80

97.5% of recipients are over the age of 50

Q8: How long have you owned/ rented your Simon's Kloof property?

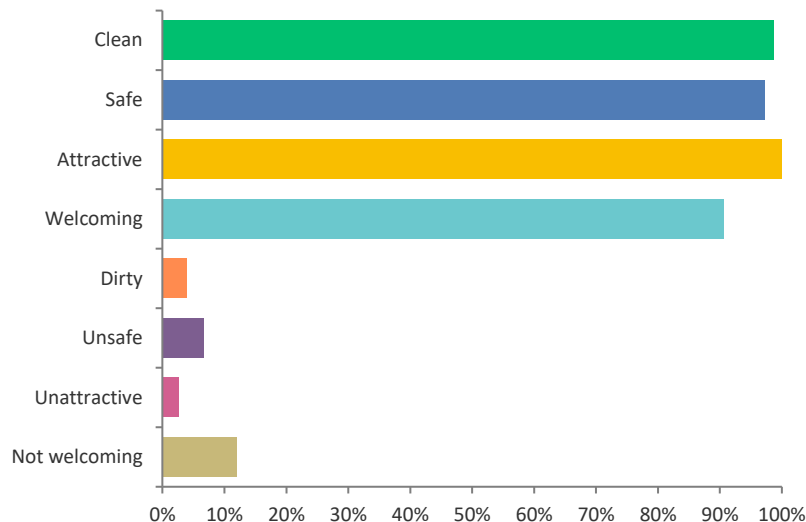


ANSWER CHOICES	RESPONSES	
1 - 4 years	18.75%	15
5 - 9 years	25.00%	20
10 - 19 years	27.50%	22
20 - 29 years	23.75%	19
30+ years	5.00%	4
TOTAL		80

More than 56% of recipients have owned / rented for > 10 years

Q10: Select one of words on each of the rows below that best describe Simon's Kloof.

Answered: 75 Skipped: 6

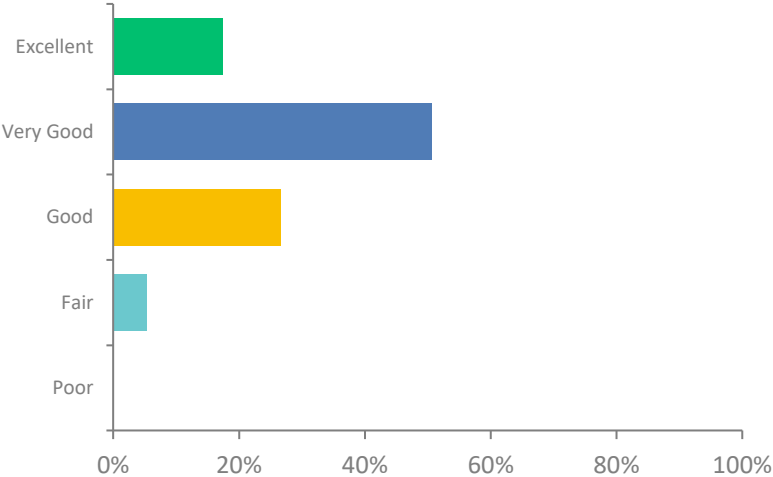


ANSWER CHOICES	RESPONSES	
Clean	98.67%	74
Safe	97.33%	73
Attractive	100%	75
Welcoming	90.67%	68
Dirty	4.00%	3
Unsafe	6.67%	5
Unattractive	2.67%	2
Not welcoming	12.00%	9
TOTAL		309

An overwhelming majority of recipients rated the Simon's Kloof attributes positively (>90%)

Q11: How do you rate the overall public Safety in Simon's Kloof

Answered: 75 Skipped: 6

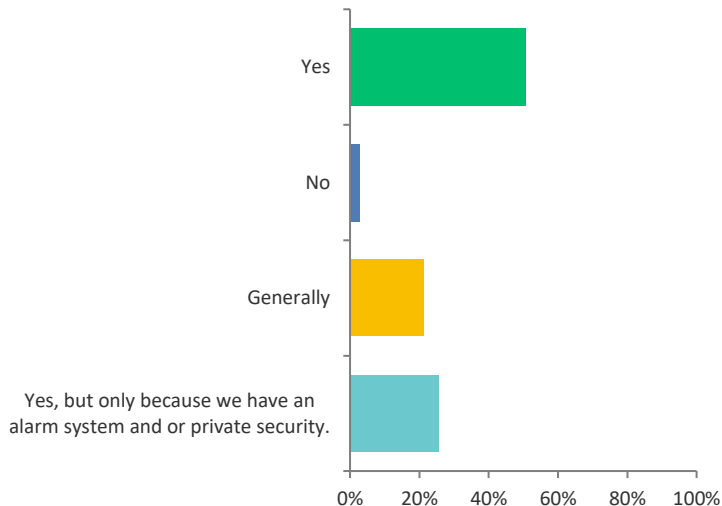


ANSWER CHOICES	RESPONSES	
Excellent	17.33%	13
Very Good	50.67%	38
Good	26.67%	20
Fair	5.33%	4
Poor	0%	0
TOTAL		75

68% of recipients (Top 2 boxes) were very satisfied with the overall public safety in Simon’s Kloof

Q12: Do you feel safe in your home?

Answered: 75 Skipped: 6

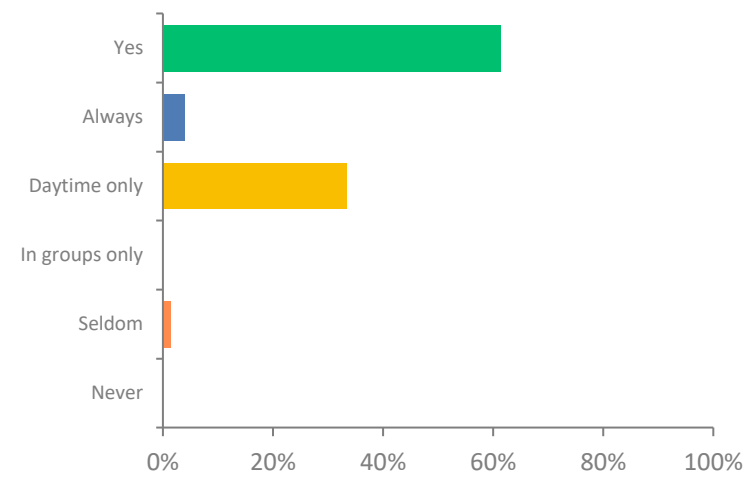


ANSWER CHOICES	RESPONSES	
Yes	50.67%	38
No	2.67%	2
Generally	21.33%	16
Yes, but only because we have an alarm system and or private security.	25.33%	19
TOTAL		75

Less than 3% did not feel safe in their homes, and 25% qualified the contribution of their private security/alarm in respect of their safety rating.

Q13: Do you feel safe using public spaces in Simon's Kloof for recreation (walking, cycling, dog walking etc)?

Answered: 75 Skipped: 6

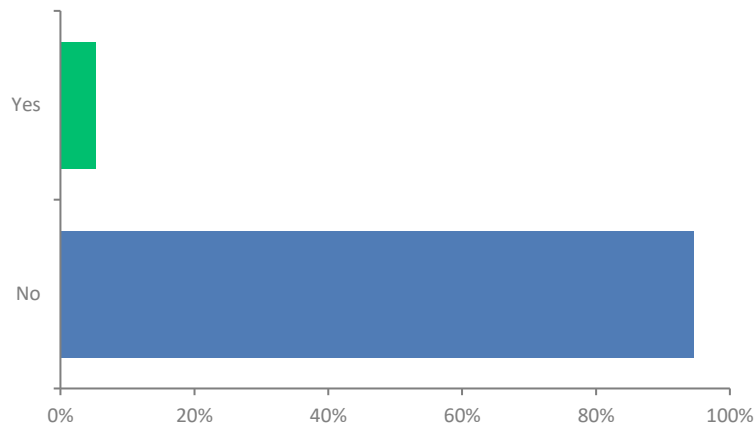


ANSWER CHOICES	RESPONSES	
Yes	61.33%	46
Always	4.00%	3
Daytime only	33.33%	25
In groups only	0%	0
Seldom	1.33%	1
Never	0%	0
TOTAL		75

Over 61% of recipients felt safe using public spaces, with 33% qualifying daytime only.

Q14: Have you or someone close to you been a victim of crime in Simon's Kloof in the last 2 years?

Answered: 75 Skipped: 6

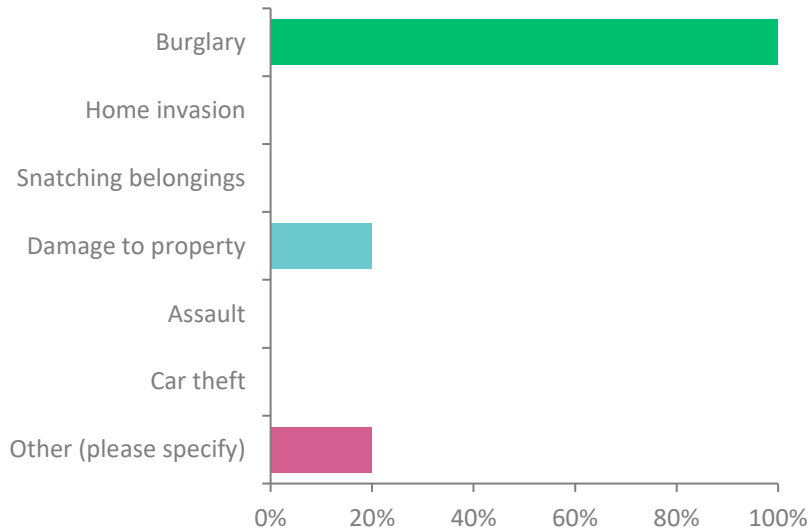


ANSWER CHOICES	RESPONSES	
Yes	5.33%	4
No	94.67%	71
TOTAL		75

95% of recipients have not been a victim of crime over the past two years.

Q15: If so, please indicate the type of crime

Answered: 5 Skipped: 76

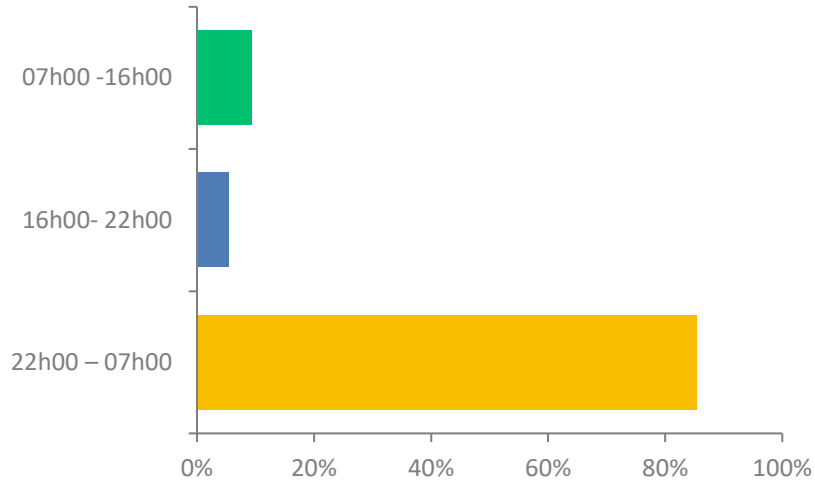


ANSWER CHOICES	RESPONSES	
Burglary	100%	5
Home invasion	0%	0
Snatching belongings	0%	0
Damage to property	20.0%	1
Assault	0%	0
Car theft	0%	0
Other (please specify)	20.0%	1
TOTAL		7

For those that have (5%) - the majority of incidents related to Burglary

Q16: In your opinion/ experience, at what time do the crimes occur?

Answered: 75 Skipped: 6

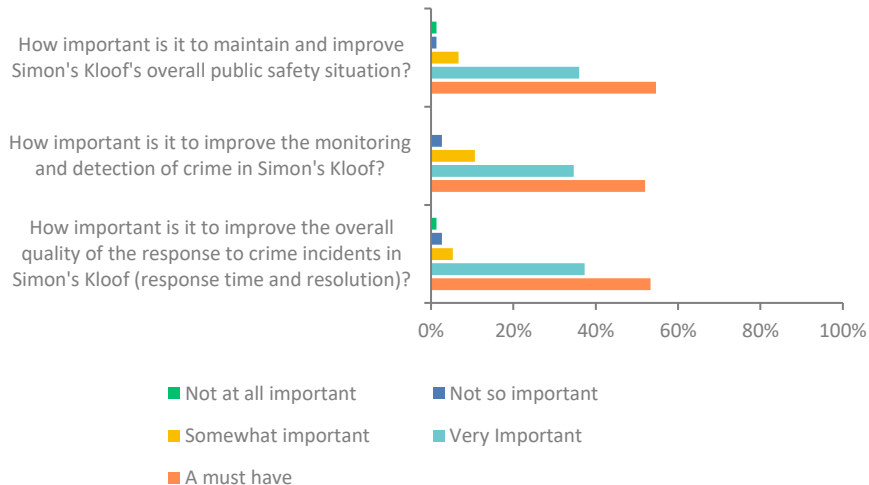


ANSWER CHOICES	RESPONSES	
07h00 -16h00	9.33%	7
16h00- 22h00	5.33%	4
22h00 – 07h00	85.33%	64
TOTAL		75

85% of recipients perceived crimes to result between 22h00-07h00

Q17: Please indicate the importance to you

Answered: 75 Skipped: 6

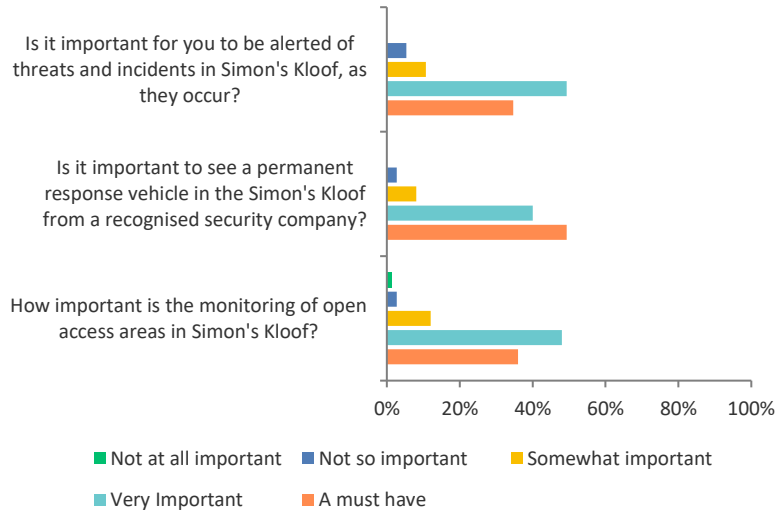


	NOT AT ALL IMPORTANT	NOT SO IMPORTANT	SOMEWHAT IMPORTANT	VERY IMPORTANT	A MUST HAVE	TOTAL
How important is it to maintain and improve Simon's Kloof's overall public safety situation?	1.33% 1	1.33% 1	6.67% 5	36.00% 27	54.67% 41	75
How important is it to improve the monitoring and detection of crime in Simon's Kloof?	0% 0	2.67% 2	10.67% 8	34.67% 26	52.00% 39	75
How important is it to improve the overall quality of the response to crime incidents in Simon's Kloof (response time and resolution)?	1.33% 1	2.67% 2	5.33% 4	37.33% 28	53.33% 40	75

- Over 90% (Top 2 Box) perceived the maintenance and improvement of SK's overall public safety to be of significant importance
- Over 86% (Top 2 Box) perceived the improvement of monitoring and detection of crime in SK to be of significant importance
- Over 90% (Top 2 Box) perceived the improvement of the overall quality of response to crime incidents in SK (response time and resolution) to be of significant importance

Q18: Please indicate the importance to you

Answered: 75 Skipped: 6

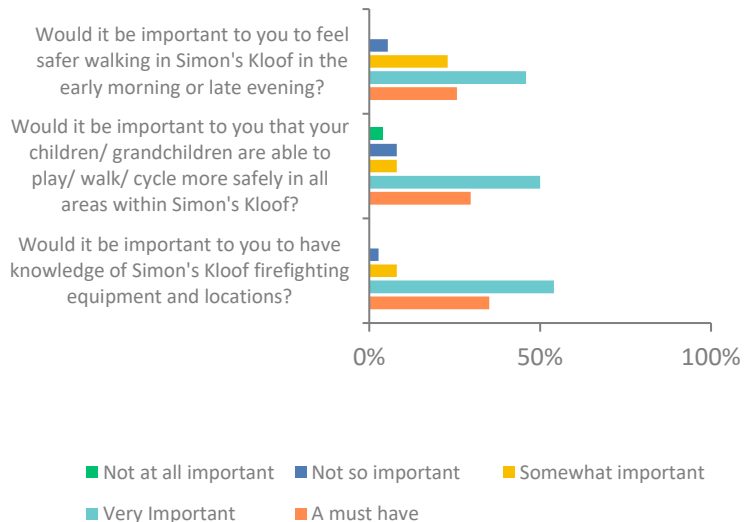


	NOT AT ALL IMPORTANT	NOT SO IMPORTANT	SOMEWHAT IMPORTANT	VERY IMPORTANT	A MUST HAVE	TOTAL
Is it important for you to be alerted of threats and incidents in Simon's Kloof, as they occur?	0% 0	5.33% 4	10.67% 8	49.33% 37	34.67% 26	75
Is it important to see a permanent response vehicle in the Simon's Kloof from a recognised security company?	0% 0	2.67% 2	8.00% 6	40.0% 30	49.33% 37	75
How important is the monitoring of open access areas in Simon's Kloof?	1.33% 1	2.67% 2	12.00% 9	48.00% 36	36.00% 27	75

- 84% (Top 2 Box) perceived the alerts of threats and incidents as they occur in SK to be of significant importance
- Over 89% (Top 2 Box) perceived a permanent response vehicle in SK from a recognised security company to be of significant importance
- 84% (Top 2 Box) perceived the monitoring of open access areas in SK to be of significant importance

Q19: Please indicate the importance to you

Answered: 74 Skipped: 7

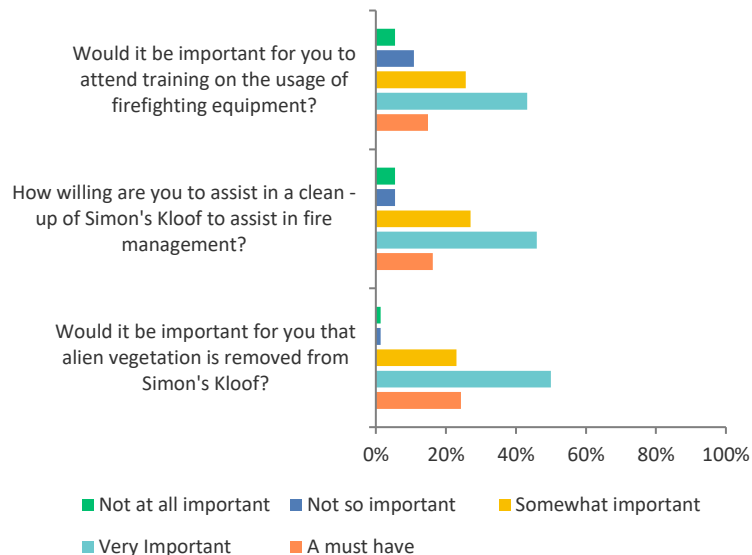


	NOT AT ALL IMPORTANT	NOT SO IMPORTANT	SOMEWHAT IMPORTANT	VERY IMPORTANT	A MUST HAVE	TOTAL
Would it be important to you to feel safer walking in Simon's Kloof in the early morning or late evening?	0% 0	5.41% 4	22.97% 17	45.95% 34	25.68% 19	74
Would it be important to you that your children/ grandchildren are able to play/ walk/ cycle more safely in all areas within Simon's Kloof?	4.05% 3	8.11% 6	8.11% 6	50.0% 37	29.73% 22	74
Would it be important to you to have knowledge of Simon's Kloof firefighting equipment and locations?	0% 0	2.70% 2	8.11% 6	54.05% 40	35.14% 26	74

- Over 71% (Top 2 Box) viewed feeling safer walking in SK in the early morning or evening to be of significant importance
- Over 79% (Top 2 Box) viewed the safety of children / grandchildren playing/ walking/ cycling more safely within all areas of SK to be of significant importance
- Over 89% (Top 2 Box) viewed having knowledge of SK firefighting equipment and locations to be of significant importance

Q20: Please indicate the importance to you

Answered: 74 Skipped: 7

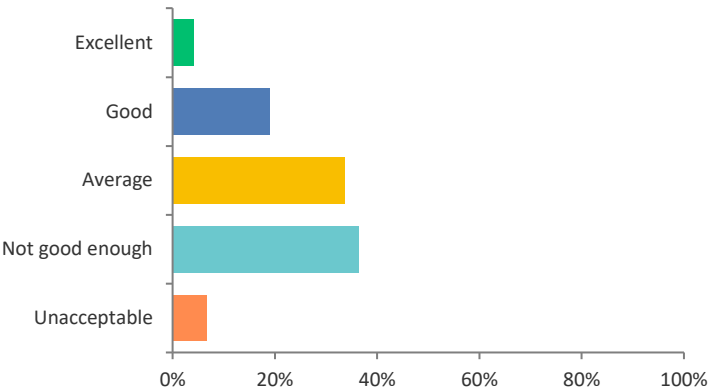


	NOT AT ALL IMPORTANT	NOT SO IMPORTANT	SOMEWHAT IMPORTANT	VERY IMPORTANT	A MUST HAVE	TOTAL
Would it be important for you to attend training on the usage of firefighting equipment?	5.41% 4	10.81% 8	25.68% 19	43.24% 32	14.86% 11	74
How willing are you to assist in a clean-up of Simon's Kloof to assist in fire management?	5.41% 4	5.41% 4	27.03% 20	45.95% 34	16.22% 12	74
Would it be important for you that alien vegetation is removed from Simon's Kloof?	1.35% 1	1.35% 1	22.97% 17	50.0% 37	24.32% 18	74

- Over 58% (Top 2 Box) felt attending training on the usage of firefighting equipment to be of significant importance
- Over 62% (Top 2 Box) expressed significant willingness and importance thereof to assist in a clean-up of SK to assist in fire management.
- Over 54% (Top 2 Box) viewed the removal of alien vegetation to be of significant importance

Q21: How effective do you believe the Simon's Town Police Service to be?

Answered: 74 Skipped: 7



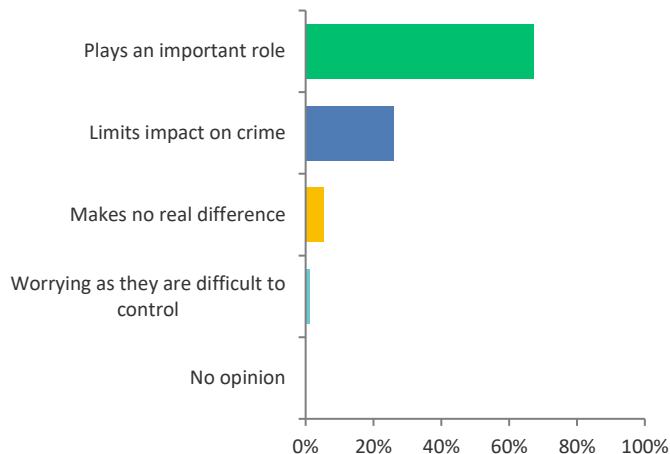
ANSWER CHOICES	RESPONSES	
Excellent	4.05%	3
Good	18.92%	14
Average	33.78%	25
Not good enough	36.49%	27
Unacceptable	6.76%	5
TOTAL		74

Over 77% of recipients felt that the Simon’s Town police service was average or below.

Q22: What is your perception about the role of private security services in Simon's Kloof?



Answered: 73 Skipped: 8



ANSWER CHOICES	RESPONSES	
Plays an important role	67.12%	49
Limits impact on crime	26.03%	19
Makes no real difference	5.48%	4
Worrying as they are difficult to control	1.37%	1
No opinion	0%	0
TOTAL		73

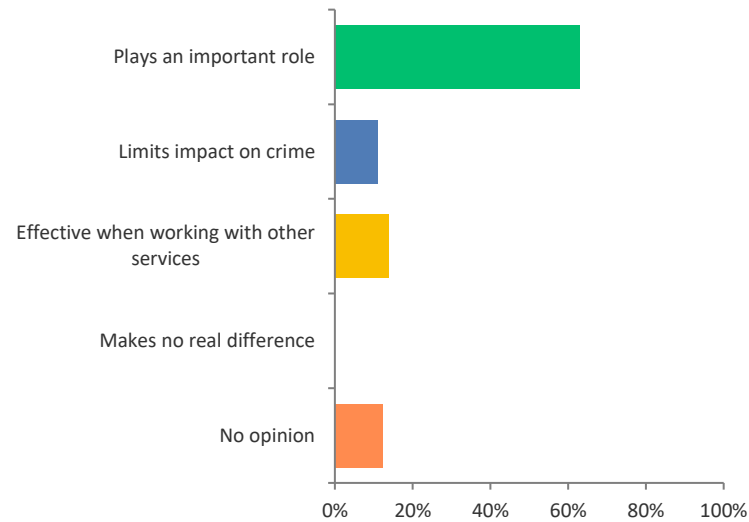
Overall, 93% of recipients felt that private security played an important role or limited the impact of crime.

Only 5% felt private security made no real difference.

Q23: What is your view about the role of the Simon's Kloof Neighbourhood Watch Group?



Answered: 73 Skipped: 8



ANSWER CHOICES	RESPONSES	
Plays an important role	63.01%	46
Limits impact on crime	10.96%	8
Effective when working with other services	13.70%	10
Makes no real difference	0%	0
No opinion	12.33%	9
TOTAL		73

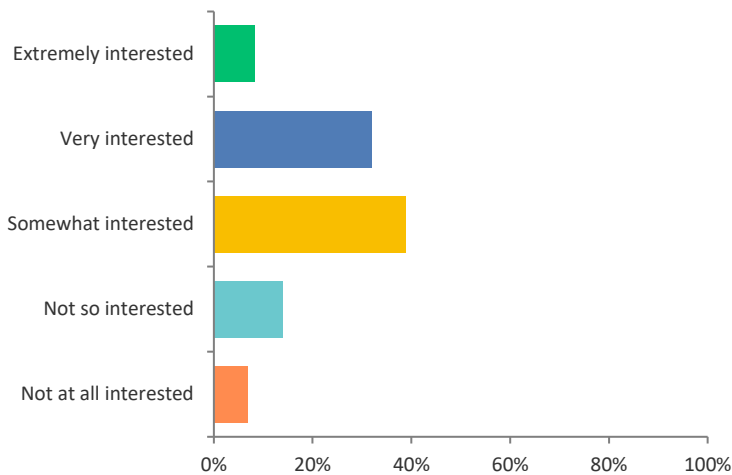
Overall, 87 % of recipients responded positively to the role of SKNW. 63% felt that the SKNW plays an important role, 11% felt the body limits the impact of crime and 13.7% felt they were effective when working with other services.

12% expressed no opinion and zero recipients felt that the SKNW made no real difference.

Q24: How interested would you be in stationing public safety officers at key points within Simon's Kloof?



Answered: 72 Skipped: 9



ANSWER CHOICES	RESPONSES	
Extremely interested	8.33%	6
Very interested	31.94%	23
Somewhat interested	38.89%	28
Not so interested	13.89%	10
Not at all interested	6.94%	5
TOTAL		72

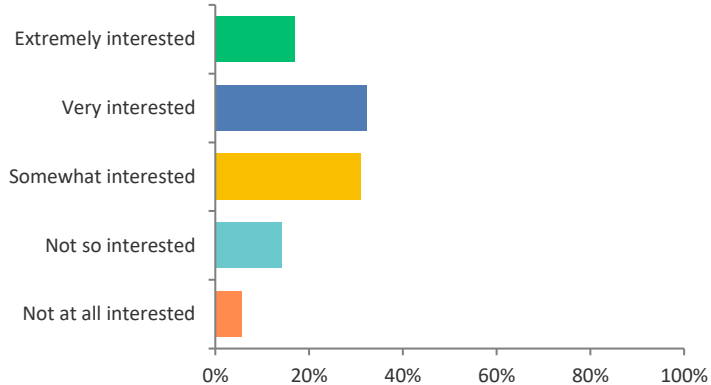
Only 40 % of recipients (Top 2 Box) expressed significant interest in stationing public safety officers at key points within SK.

Only 21% expressed no or little interest.

Q25: There are currently surveillance cameras at various points within Simon's Kloof, provided and monitored by local private security companies. How interested are you in extending the surveillance cameras to increase coverage in the area?



Answered: 71 Skipped: 10



ANSWER CHOICES	RESPONSES	
Extremely interested	16.90%	12
Very interested	32.39%	23
Somewhat interested	30.99%	22
Not so interested	14.08%	10
Not at all interested	5.63%	4
TOTAL		71

49% of recipients (Top 2 Box) expressed significant interest in extending the surveillance cameras to increase coverage, a further 31% were somewhat interested.

Only 20% expressed no or little interest.

Q26: Do you have any additional comments regarding Public Safety and Security(optional)

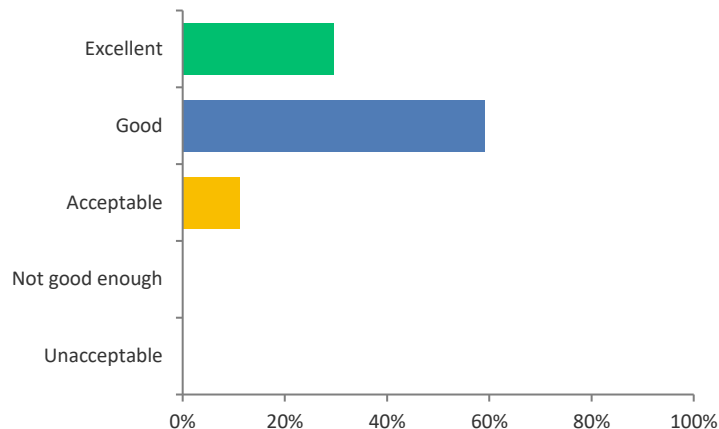
Summary of additional comments

- Security situation is under control – maintain current level / no additional measures needed / additional measures would be intrusive
- Current services work – extend them further
- Current patrol car adds value
- Response time of control car to be improved
- Response vehicles should be armed
- Patrol vehicle to ensure safe entry into property after dark
- Manned guard house at the entrance
- Fencing boundaries
- Cameras on Runciman – these properties do not have equivalent mobile and camera security of other SK properties
- Additional cameras on boundaries and mountainside
- Liaise with other security committees e.g. Upper Claremont to learn from their initiatives / successes
- Baboons impact security, Baboon Management
- More homeowners to participate
- Question of convictions resulting from camera surveillance
- Regular feedback from Imini
- Thanks sent to SKNW and Committee

Q27: What is your overall perception of the cleanliness and neatness of Simon's Kloof?



Answered: 71 Skipped: 10



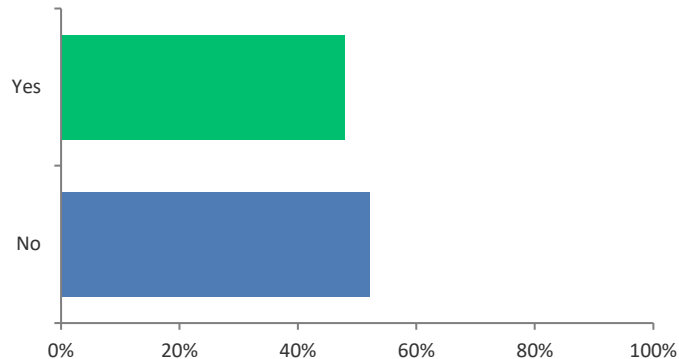
ANSWER CHOICES	RESPONSES	
Excellent	29.58%	21
Good	59.15%	42
Acceptable	11.27%	8
Not good enough	0%	0
Unacceptable	0%	0
TOTAL		71

Over 88% of recipients (Top 2 Box) held an overall perception that the cleanliness and neatness of SK was good or excellent .

Zero recipients felt it was less than acceptable.

Q28: Do you feel that litter in public areas is a problem?

Answered: 71 Skipped: 10

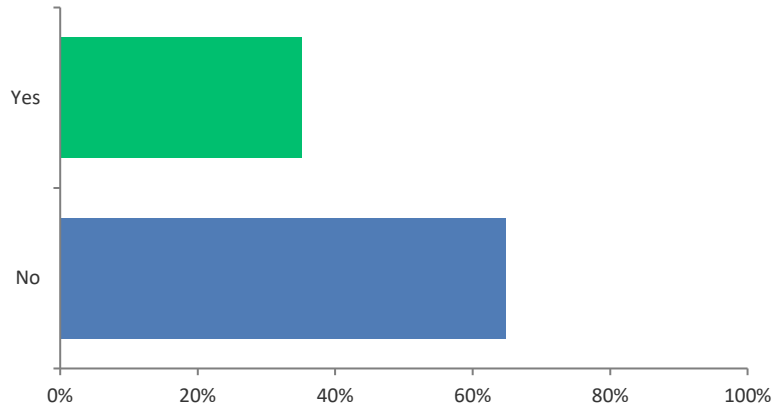


ANSWER CHOICES	RESPONSES	
Yes	47.89%	34
No	52.11%	37
TOTAL		71

The question of litter resulted in a reduced gap between those who felt that litter in public areas is a problem (48%) vs those who didn't (52%) – potentially indicating an aspect that may need more focus.

Q29: Are you experiencing problems with bin pickers?

Answered: 71 Skipped: 10



ANSWER CHOICES	RESPONSES	
Yes	35.21%	25
No	64.79%	46
TOTAL		71

65% have not experienced problems with bin pickers, whilst 35% (just over a third of recipients) have experienced problems.

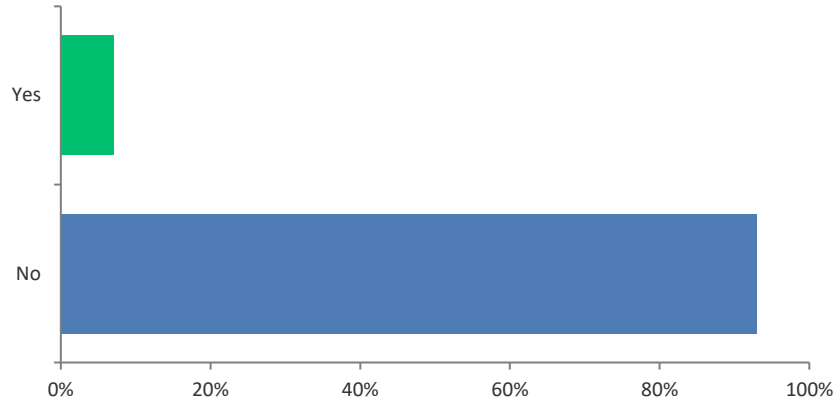
Q30: If yes to the previous question, describe the problem

Summary of additional comments

- Residents should only put bins out on Monday morning
- Bin pickers leave a mess / tear bags
- Bin pickers open baboon proof bins – leave them open thereby also adding additional baboon opportunities
- Attracting baboons
- Bin pickers could commit crimes/ serve as spotters for other potential criminals / impact security
- Invasion of privacy
- Due to bin pickers and baboons – take own litter to ST dump

Q31: Do you feel that illegal dumping is a problem in SK?

Answered: 71 Skipped: 10

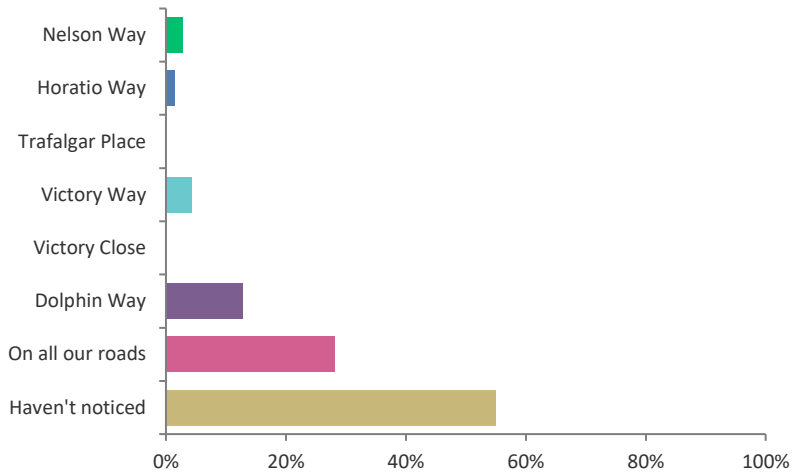


ANSWER CHOICES	RESPONSES	
Yes	7.04%	5
No	92.96%	66
TOTAL		71

93% felt that illegal dumping was not a problem in SK

Q32: If dog poop is a problem, please tell us where?

Answered: 71 Skipped: 10



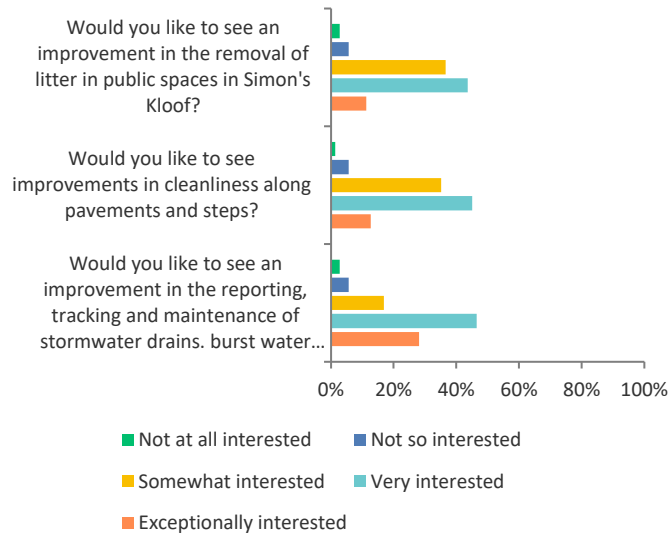
ANSWER CHOICES	RESPONSES	
Nelson Way	2.82%	2
Horatio Way	1.41%	1
Trafalgar Place	0%	0
Victory Way	4.23%	3
Victory Close	0%	0
Dolphin Way	12.68%	9
On all our roads	28.17%	20
Haven't noticed	54.93%	39
TOTAL		74

55% of recipients have not noticed whether dog poop is a problem

The majority of the balance who felt it was a problem (45%) - felt that it was on all our roads.

Q33: Please indicate what you would like to see

Answered: 71 Skipped: 10



	NOT AT ALL INTERESTED	NOT SO INTERESTED	SOMEWHAT INTERESTED	VERY INTERESTED	EXCEPTIONALLY INTERESTED	TOTAL
Would you like to see an improvement in the removal of litter in public spaces in Simon's Kloof?	2.82% 2	5.63% 4	36.62% 26	43.66% 31	11.27% 8	71
Would you like to see improvements in cleanliness along pavements and steps?	1.41% 1	5.63% 4	35.21% 25	45.07% 32	12.68% 9	71
Would you like to see an improvement in the reporting, tracking and maintenance of stormwater drains, burst water mains and street gutters?	2.82% 2	5.63% 4	16.90% 12	46.48% 33	28.17% 20	71

- 55% of recipients expressed a significant interest in seeing an improvement in the removal of litter in public spaces in SK with only 8% not interested
- 67% of recipients expressed a significant interest in seeing an improvement in the cleanliness along pavements and steps, with only 7% not interested
- 75% of recipients expressed a significant interest in seeing an improvement in the reporting, tracking and maintenance of stormwater drains, burst water mains and street gutters, with only 8% not interested

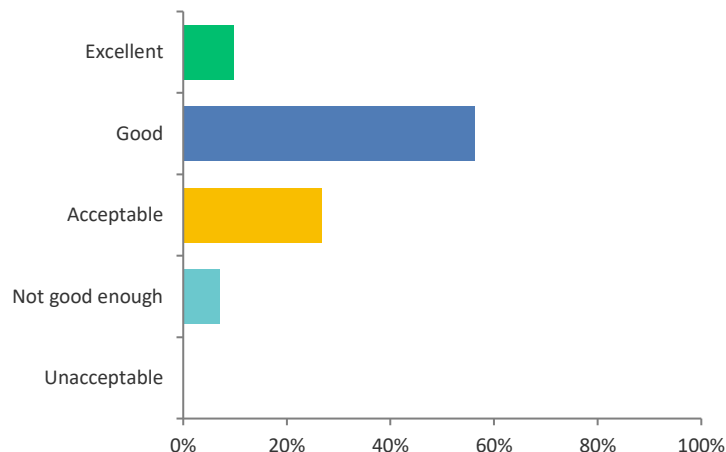
Q34: Any additional comments regarding cleanliness, litter and general beautifying of our environment (optional)

Summary of additional comments

- Litter on steps into town – bigger Simon's Town issue
- Dog Poo
- Baboon offenders / incidents
- Owners should clean and maintain their own surrounding areas
- Property owners with top and bottom road verges should clean and maintain both
- SK is clean compared to other areas / no cleanliness issue
- Residents other than SK living around us and walking dogs in SK could be responsible for some dog poop
- Rusted vehicles in Victory Way
- Dumping of garden refuse in Kramat area
- Residents could pick up litter on their walks
- Victory Way west – increase in rubble / dumping and dog poop. Used as a toilet area
- Need navy co-operation in securing bins / cleaning up properties – bigger Simon's Town issue
- Thanks to FEGF as SK always maintained
- Current works well – should continue / no extra needed

Q35: How well maintained and safe, do you think our public walkways, staircases, pavements, and verges are?

Answered: 71 Skipped: 10



ANSWER CHOICES	RESPONSES	
Excellent	9.86%	7
Good	56.34%	40
Acceptable	26.76%	19
Not good enough	7.04%	5
Unacceptable	0%	0
TOTAL		71

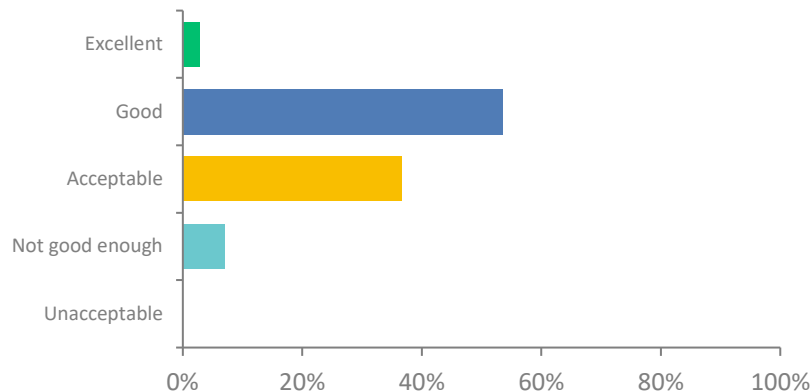
Overall, 66% of recipients (Top 2 Box) feel our public walkways, staircases and verges are good / excellent

Only 7% felt they were less than acceptable.

Q36: How would you rate the maintenance of the infrastructure such as storm water drains and street gutters?



Answered: 71 Skipped: 10



ANSWER CHOICES	RESPONSES	
Excellent	2.82%	2
Good	53.52%	38
Acceptable	36.62%	26
Not good enough	7.04%	5
Unacceptable	0%	0
TOTAL		71

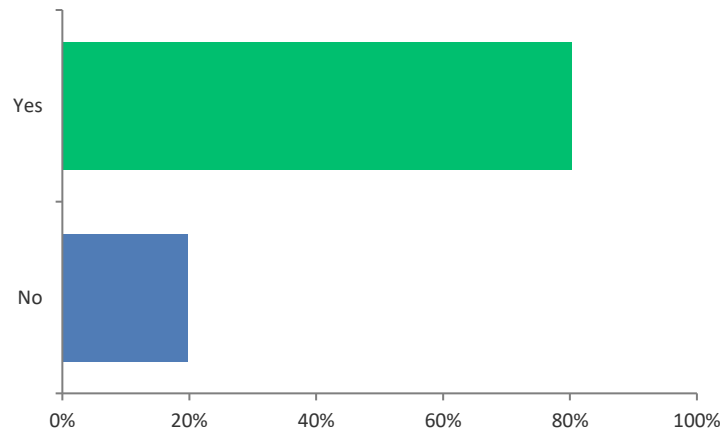
Overall, 56% of recipients (Top 2 Box) rate the maintenance of storm water drains and street gutters as good/excellent.

Only 7% felt they were less than acceptable.

Q37: Would you like to see an improvement in speed management on Runciman Drive, given that it is the direct access route to Simon's Kloof?



Answered: 71 Skipped: 10



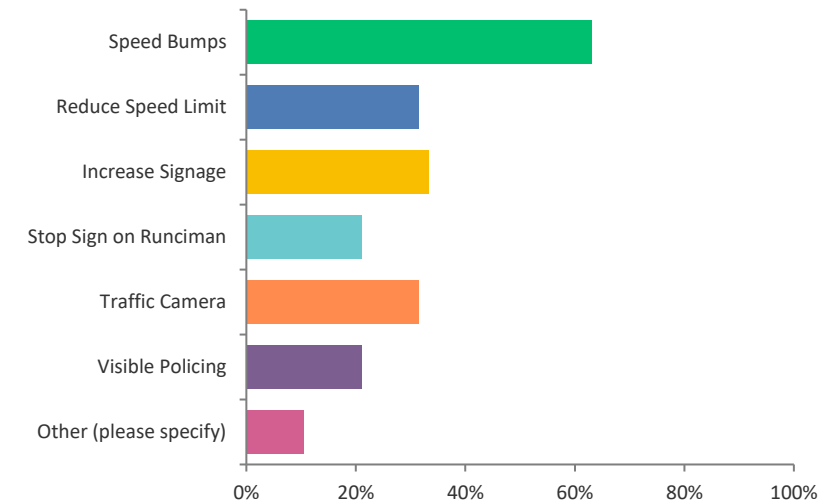
ANSWER CHOICES	RESPONSES	
Yes	80.28%	57
No	19.72%	14
TOTAL		71

80% of recipients would like to see an improvement in speed management on Runciman Drive.

Q38: If yes to the previous question, what would your suggestions be to manage the speed on Runciman Dr?



Answered: 57 Skipped: 24



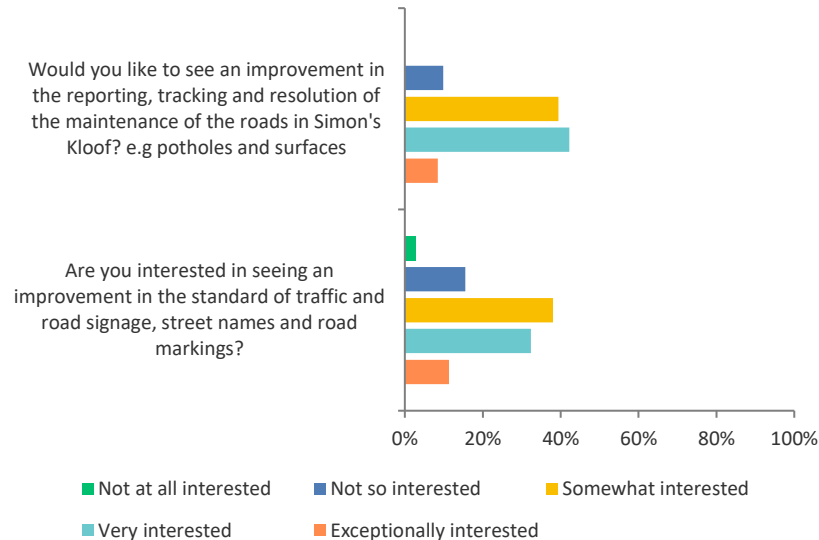
ANSWER CHOICES	RESPONSES	
Speed Bumps	63.16%	36
Reduce Speed Limit	31.58%	18
Increase Signage	33.33%	19
Stop Sign on Runciman	21.05%	12
Traffic Camera	31.58%	18
Visible Policing	21.05%	12
Other (please specify)	10.53%	6
TOTAL		121

Of those responding yes, the majority (63%) are in favour of speed bumps

Other alternatives, although at a significantly lower level, are a reduction in speed limit (32%), traffic cameras (32%) and increased signage (33%)

Q39: Please indicate your interest

Answered: 71 Skipped: 10

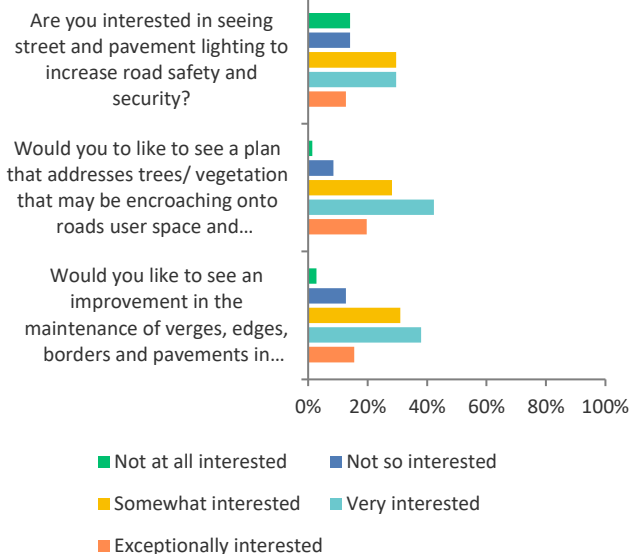


	NOT AT ALL INTERESTED	NOT SO INTERESTED	SOMEWHAT INTERESTED	VERY INTERESTED	EXCEPTIONALLY INTERESTED	TOTAL
Would you like to see an improvement in the reporting, tracking and resolution of the maintenance of the roads in Simon's Kloof? e.g potholes and surfaces	0%	9.86%	39.44%	42.25%	8.45%	71
Are you interested in seeing an improvement in the standard of traffic and road signage, street names and road markings?	2.82%	15.49%	38.03%	32.39%	11.27%	71

- 51% (Top 2 Box) expressed a significant interest in improving the reporting, tracking and resolution of the maintenance issues of roads in SK e.g., potholes and surfaces 10% felt they were not interested
- 44% (Top 2 Box) expressed a significant interest in improving the standard of traffic and road signage, street names and road markings. 18% felt they were not interested

Q40: Please indicate your interest

Answered: 71 Skipped: 10

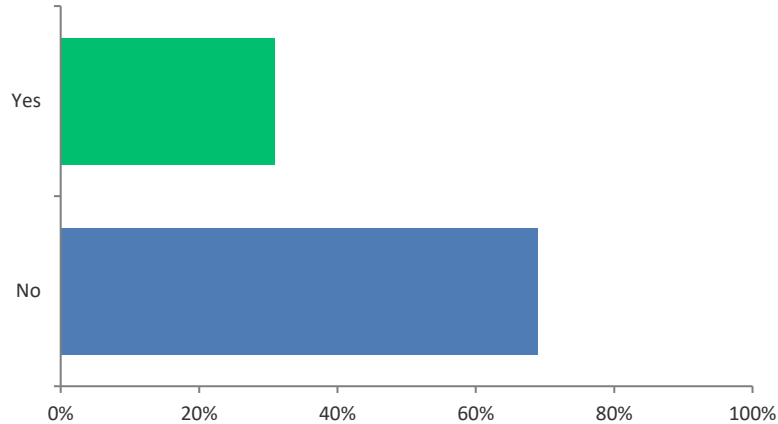


	NOT AT ALL INTERESTED	NOT SO INTERESTED	SOMEWHAT INTERESTED	VERY INTERESTED	EXCEPTIONALLY INTERESTED	TOTAL
Are you interested in seeing street and pavement lighting to increase road safety and security?	14.08% 10	14.08% 10	29.58% 21	29.58% 21	12.68% 9	71
Would you like to see a plan that addresses trees/ vegetation that may be encroaching onto roads user space and obstructing sight to traffic?	1.41% 1	8.45% 6	28.17% 20	42.25% 30	19.72% 14	71
Would you like to see an improvement in the maintenance of verges, edges, borders and pavements in Simon's Kloof?	2.82% 2	12.68% 9	30.99% 22	38.03% 27	15.49% 11	71

- 42% (Top 2 Box) expressed a significant interest in seeing street and pavement lighting to increase road safety and security. 28% felt they were not interested
- 62% (Top 2 Box) expressed a significant interest in a plan to address trees / vegetation that may be encroaching onto roads and obstructing tragic visibility. 10% felt they were not interested
- 54% (Top 2 Box) expressed a significant interest in an improvement in the maintenance of verges, edges, borders and pavements in SK. 15% felt they were not interested

Q41: Is homelessness a problem in the SK area?

Answered: 71 Skipped: 10

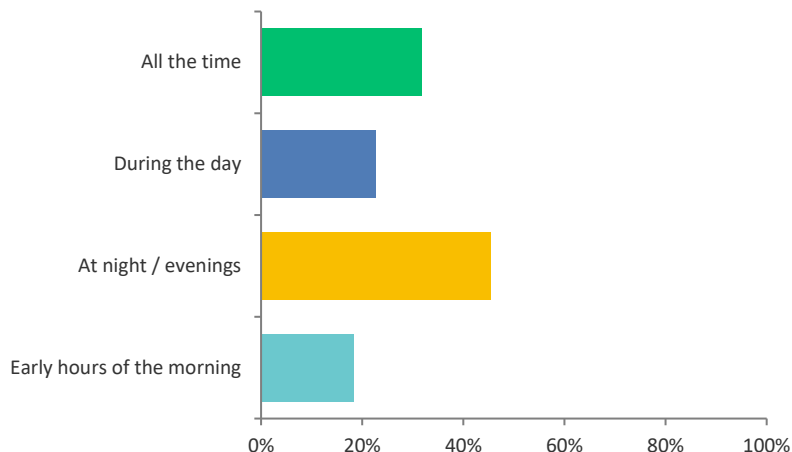


ANSWER CHOICES	RESPONSES	
Yes	30.99%	22
No	69.01%	49
TOTAL		71

69% of recipients felt that homelessness was not an issue in SK.

Q42: If yes, to the previous question, what time do the homeless present a problem?

Answered: 22 Skipped: 59



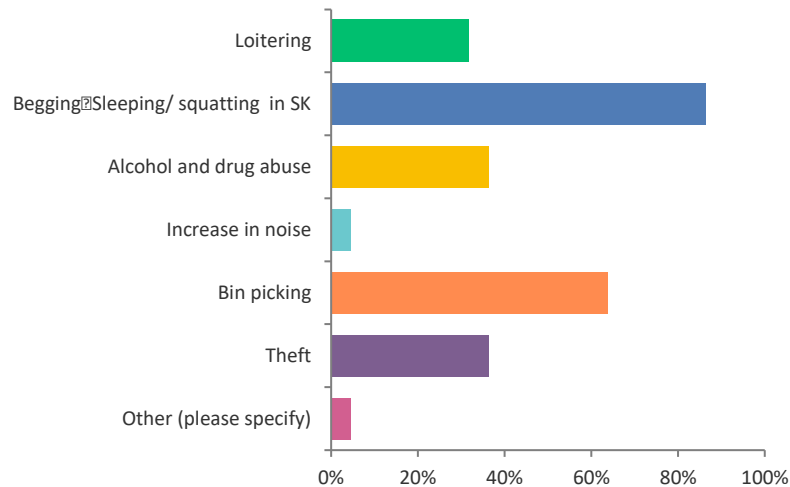
ANSWER CHOICES	RESPONSES	
All the time	31.82%	7
During the day	22.73%	5
At night / evenings	45.45%	10
Early hours of the morning	18.18%	4
TOTAL		26

Of those who answered yes, a significant number (45%) felt it was at night/evenings, however 32% felt it was at all times.

Q43: If the homeless present a problem, please indicate how homelessness affects SK?



Answered: 22 Skipped: 59



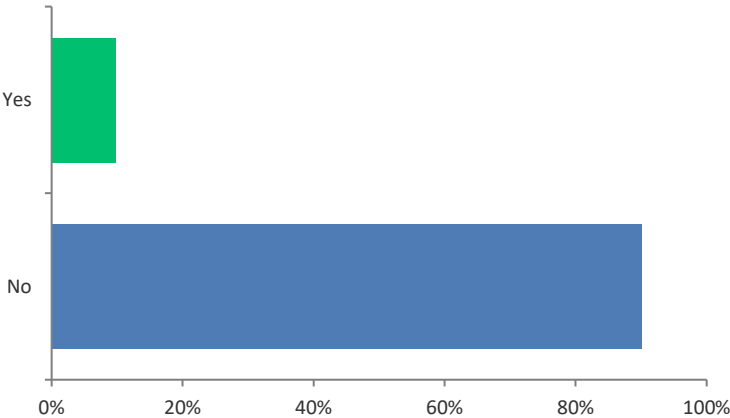
ANSWER CHOICES	RESPONSES	
Loitering	31.82%	7
Begging Sleeping/ Squatting in SK	86.36%	19
Alcohol and drug abuse	36.36%	8
Increase in noise	4.55%	1
Bin picking	63.64%	14
Theft	36.36%	8
Other (please specify)	4.55%	1
TOTAL		58

Of those who answered yes, the majority (86%) felt it related to begging/sleeping and squatting in SK. Bin picking (63%) was the second highest impact.

Q44: Is drug dealing and using a problem that concerns you in Simon's Kloof? Do we need to deal with this?



Answered: 71 Skipped: 10



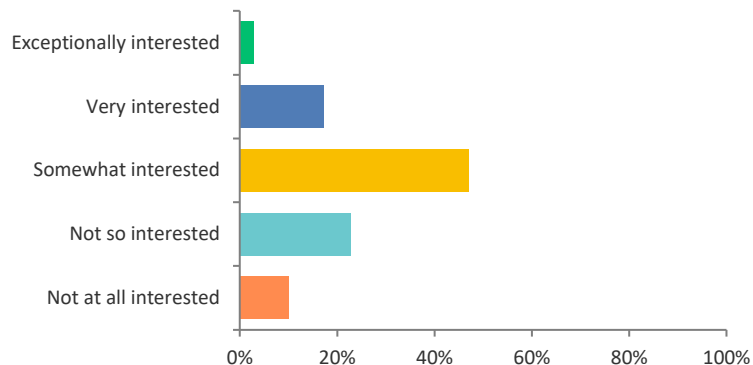
ANSWER CHOICES	RESPONSES	
Yes	9.86%	7
No	90.14%	64
TOTAL		71

90% of recipients felt that drug dealing was not an issue in SK.

Q45: Would you be interested in supporting new charitable activities in our area to support the disadvantaged communities? e.g. Soup kitchens, monthly canned food drives, etc?



Answered: 70 Skipped: 11



ANSWER CHOICES	RESPONSES	
Exceptionally interested	2.86%	2
Very interested	17.14%	12
Somewhat interested	47.14%	33
Not so interested	22.86%	16
Not at all interested	10.0%	7
TOTAL		70

- Recipients were on slightly interested (47%) in supporting new charitable activities to support disadvantaged communities.
- 33% felt they were not interested

Q46: Suggestions on other activities to address social issues (optional)

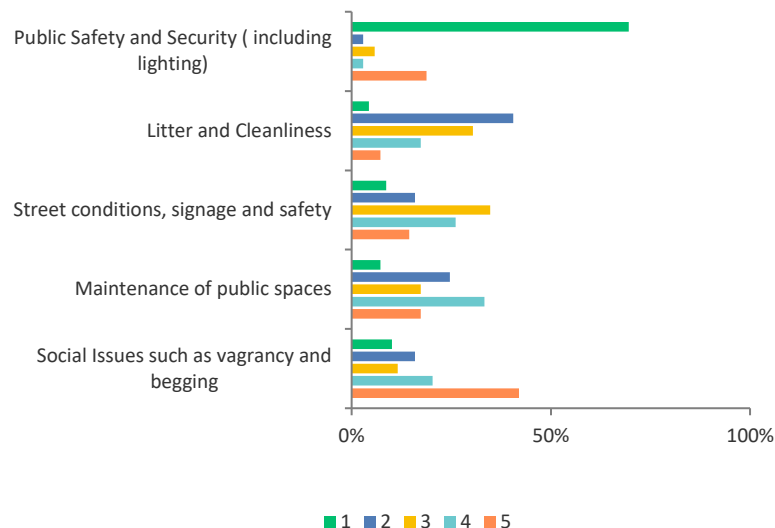
Summary of additional comments

- Residents can volunteer at many associations in Simon's Town
- Initiatives and awareness to support disadvantaged communities are important
- Wider issue – does not just impact SK
- City should create job opportunities to improve and maintain wider Simon's Town
- Shelters attract greater numbers of homeless to the town
- Regular official meetings of residents
- Difficult to get involved as not a permanent resident
- Get to know each other as residents. Schedule street parties
- Dogs barking with no owner intervention and control – major nuisance factor
- Focus energy and funds on needy animals
- Regular food drives for MFH and Animal shelters

Q47: Please rank the following in order of priority from 1 - 5, where 1 is the highest and 5 is the lowest,



Answered: 69 Skipped: 12



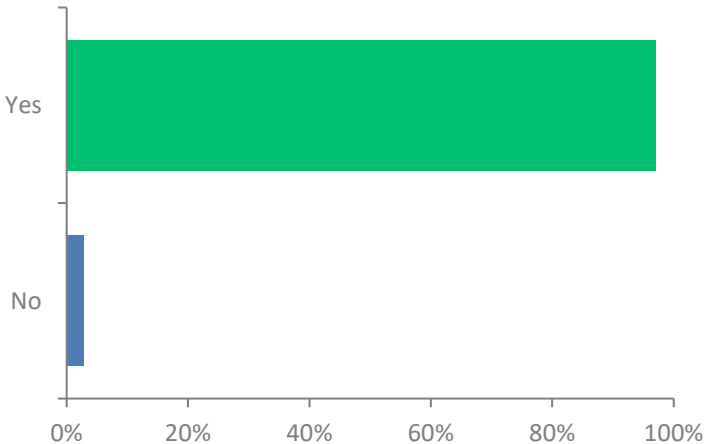
	1	2	3	4	5	TOTAL
Public Safety and Security (including lighting)	69.57% 48	2.90% 2	5.80% 4	2.90% 2	18.84% 13	69
Litter and Cleanliness	4.35% 3	40.58% 28	30.43% 21	17.39% 12	7.25% 5	69
Street conditions, signage and safety	8.70% 6	15.94% 11	34.78% 24	26.09% 18	14.49% 10	69
Maintenance of public spaces	7.25% 5	24.64% 17	17.39% 12	33.33% 23	17.39% 12	69
Social Issues such as vagrancy and begging	10.14% 7	15.94% 11	11.59% 8	20.29% 14	42.03% 29	69

- Over 2/3rd of recipients prioritised public safety and security (including lighting), followed by litter and cleanliness
- Social issues were the lowest priority

Q48: Do you believe that all property owners should share responsibility to ensure a safer neighbourhood?



Answered: 69 Skipped: 12

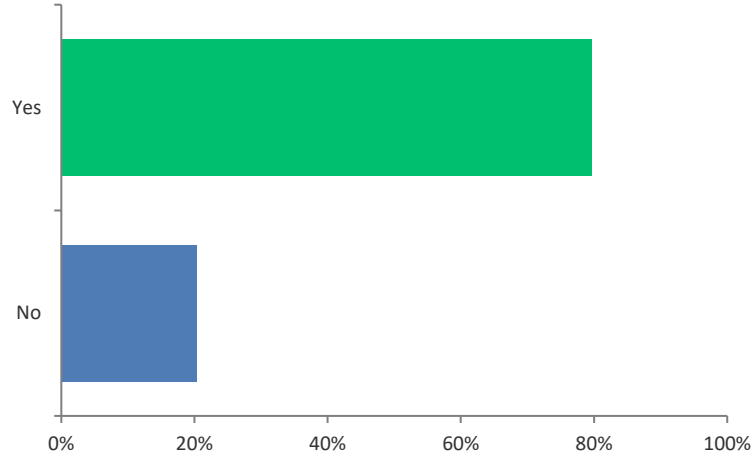


ANSWER CHOICES	RESPONSES	
Yes	97.10%	67
No	2.90%	2
TOTAL		69

97% of recipients felt that all property owners should share the responsibility to ensure a safer neighbourhood.

Q49: Would you be prepared to pay additional property rates for supplementary and municipal services and improved public security in Simon's Kloof in lieu of contributions to SKNW and FEGF?

Answered: 69 Skipped: 12

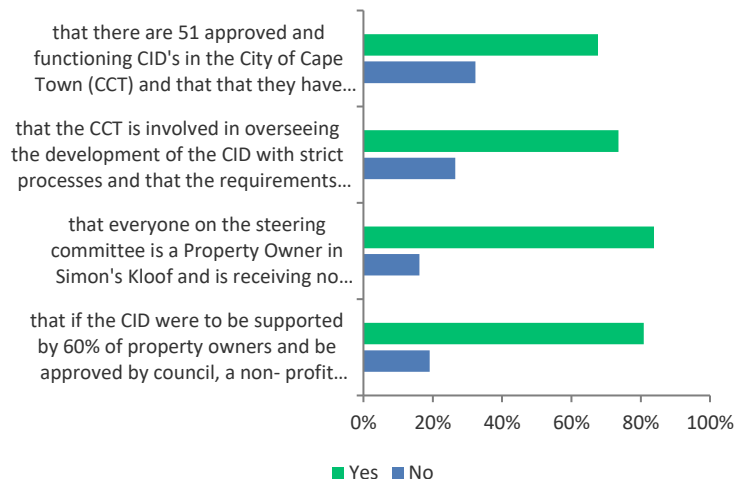


ANSWER CHOICES	RESPONSES	
Yes	79.71%	55
No	20.29%	14
TOTAL		69

80% of recipients who answered would be prepared to pay additional property rates for supplementary and municipal services and improved public security in lieu of contributions to SKNW and FEGF.

Q50: Are you aware

Answered: 68 Skipped: 13

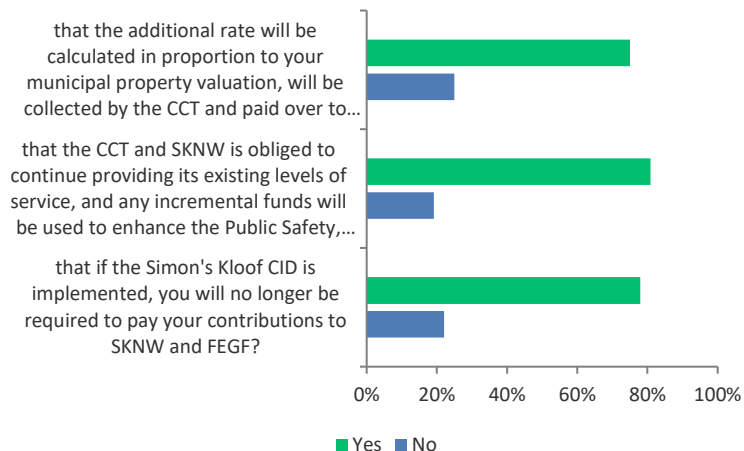


	YES	NO	TOTAL
that there are 51 approved and functioning CID's in the City of Cape Town (CCT) and that that they have been rated highly successful by their ratepayers?	67.65 %	32.3 5%	68
	46	22	
that the CCT is involved in overseeing the development of the CID with strict processes and that the requirements are met in terms of the establishment and management of every CID?	73.53 %	26.4 7%	68
	50	18	
that everyone on the steering committee is a Property Owner in Simon's Kloof and is receiving no compensation? they also have no special influence over decisions made for funding priorities and this is strictly enforced by the CCT.	83.82 %	16.1 8%	68
	57	11	
that if the CID were to be supported by 60% of property owners and be approved by council, a non- profit company (NPC) managed by a non-remunerated Board of Directors, elected by the property owners (the Members), will be established?	80.88 %	19.1 2%	68
	55	13	

- The majority of recipients that answered these questions - answered in the affirmative
- 80% were aware that if the CID were supported by 60% of property owners and be approved by the council, that an NPO managed by a non-remunerated BOD, elected by the property owners, will be established.

Q51: Are you aware.....

Answered: 68 Skipped: 13



	YES	NO	TOTAL
that the additional rate will be calculated in proportion to your municipal property valuation, will be collected by the CCT and paid over to the NPC, which will be subject to an annual audit?	75.00% 51	25.00% 17	68
that the CCT and SKNW is obliged to continue providing its existing levels of service, and any incremental funds will be used to enhance the Public Safety, Cleaning, Social and Enviromental aspects of Simon's Kloof as per the business plan?	80.88% 55	19.12% 13	68
that if the Simon's Kloof CID is implemented, you will no longer be required to pay your contributions to SKNW and FEGF?	77.94% 53	22.06% 15	68

The majority of recipients that answered these questions - answered in the affirmative >75%)

Q52: Please let us know of any additional suggestions, comments or recommendations that you might have.

Summary of additional comments

- Road signs need to be upgraded in SK
- 60% should not be the decider for all residents.
- Property owners should take care of their own security and local maintenance.
- Call out residents who don't maintain their stands and verges impacting road visibility and allowing alien vegetation.
- All property owners would pay, not just those with a conscience
- Questions appear to be leading, do not allow for personal perceptions
- Concerns at City Council handling the money
- Ineffective baboon management
- Pathway from Runciman to Dolphin is a problem – possible location for a litter bin?
- Concern that monthly contribution is linked to property value, Suggestion that it be equal for all
- Those that do not contribute should not have access to SK Whatsapp groups
- Need greater community participation and less apathy from many
- Common areas need to be better maintained – weeds, grass, alien vegetation
- Concern over % to ensure affordable for residents
- Address speeding on Runciman
- Simon's Kloof CID website is awesome
- Turning bays in the middle and at end of Victory Way are being used as parking spaces by residents, visitors and contractors
- Speeding of contractors
- Will the CID result in prescriptive decisions?
- Many questions raised by one resident relating to what a CID is - which could be answered by viewing the website
- Thanks sent to the committee members

Business Plan Comments					
Comment / Inputs received	Category (Select from the List)	Will this comment / input lead to an amendment in the business plan? Yes / No	If no, provide reasons	If yes, provide detail	Any additional information
Setting the Levy against property values is fair but question how many property values are truly reflective of the current market. I don't believe all the properties values have been fairly updated.	Financial Impact	NO	SKCID has zero impact on Property Valuations		
There will be huge added responsibility on the SK Res Association to seek views, opinions, guidance as to what people want and from that develop long term plans that will be approved by the council. I'm assuming they will only release funds against pre-approved budget? Can the Committee live with that added burden.	Management	NO	SKCID has already included relevant communication platforms with in the BP. NPO BOD shall be mandated to mange the CID.		
When we become a CID: How independent are we? Will we jeopardise our relationship with the council - Currently I believe we have a very good one - In the following situations; - Road Surface maintenance of all Simon's Kloof roads - Storm water drain attention and clearance (as experienced last week). - Maintenance of the Reservoir surrounds - this is a dedicated division of the City Council - Alien vegetation clearance - on banks below Dolphin and Nelson Way and any Council owner green areas. This has not been activated for a long time. - Individual property owners water problems: readings : Checking Meters etc - Individual property owners electrical problems.	Roads and Infrastructure	NO	SK already has good relationship with COCT and the CID should only enhance this position.		
With the formation of the new Board of NPO; - How many directors do you need and will it be easier to find volunteers for the NPO? I see that at least it is an annual nomination so could be easier. - Who will house and check the SK Camera monitor currently at Gary's house?	Management	NO	- NPO BOD shall consist intially of 5 Members of the SKCID Steering Committee for first 6 months post which elctions will be conducted. Number of Directors can be three or more in our view. - SK Camera monitoring is already at 4 Residences within SK and shall remain as is. In addition we have two security companies monitoring same.		
On a positive note - - Will the NPO be in a stronger position to assist in contacting owners of empty plots which need clearing - especially of the alien vegetation which invades so quickly.	Maintenance and Cleaning	NO	Yes as COCT provide the CID with complete Simon's Kloof owner database with full regisitered details. However, there will always be couple of residents information which is not updated on this, hence SKNW complete their own database in parallel.		
The above property on erf 4004 is registered in the name of Strydom Family Trust. Leon and Sandra are both Trustees and ere empowered to sign on behalf of the Trust. We will be travelling abroad during the time of the second public meeting and will not be able to personally attend the meeting. We understand signed documents will be required in order to vote. Please advise soonest what exactly is required as a third Trustee resides elsewhere and obtaining required signatures in time could be problematic. We are in support of the business plan and the processes required to implement the Simon's Kloof CID.	Other	NO	This is an enquiry relating to Voting protocol only.		
I have just been informed about the formation of this CID. Why as a resident was I not informed of the public meeting on the 10th of October 2023? I was under the impression that I pay rates to cover all of your proposed initiatives? It may be an idea to look at the bigger problem in Simonskloof..... Baboons I have no wish to part with more funds to support a non existent municipal service in Simonskloof.	Other	NO	This unfortunately is a resident who despite SKCID/SKNW best efforts including phone calls, emails, letter box drop have failed to have residents contact details updated.		
Please be advised I have no wish or intention to participate in the Simonskloof CID.	Other	NO	Simply a negative CID Vote.		

Comment / Inputs received	Category (Select from the List)	Will this comment / input lead to an amendment in the business plan? Yes / No	If no, provide reasons	If yes, provide detail	Any additional information
Further to the email regarding the requested payment of R1157 for the Camera/Security/ Garden and Fire Fund, I have made payment to the account in the amount of R500 for the garden/Fire Fund only as this is a function we believe is worthwhile. We are, however, not contributing to the cameras and security/monitoring as this is not something we are in favour of (as expressed in our responses in the CID questionnaire). We provide for our own non-armed security and feel that this is adequate for the area at this time and from personal experience we feel that cameras and monitoring have not achieved what was intended. While this may not align with the views and opinions of the majority of Simonskloof residents, we trust that our freedom of choice would be respected.	Public Safety	NO	This is a response to an SKNW Fund Drive to which the response refers to a point within completed UMS, hence this is sole reason for entering into this field.		
Thank you to you and to the SKCID committee for the wonderful work being done to introduce and implement a CID for Simon's Kloof. Although not being full time residents, Marie and I love the safe, beautiful environment and friendly neighbourhood that exists here and always look forward to returning here whenever we are free of family, social and business commitments at home. Since acquiring our property in 2007, we have contributed to all past fund raising efforts and readily agreed to have one of the SK CCTV cameras positioned on our property. The concept of a CID resonates as we find ourselves living in a national socio-political environment where a lack of good governance, poor policing and unimpeded corruption are eroding and threatening our day to day lives. Therefore, any initiative that brings effective management and control over one's immediate environment, bringing community finances closer to one, has to be welcomed. On Thursday 26th we will be travelling out of Cape Town and will not be able to join the meeting set for the evening. However, we have studied all the documents provided on the website, including the well-constructed 5 year business plan and fully support its objectives and intended execution. You may count on the owner of 6 Trafalgar Place to vote in favour of the introduction of a CID for Simon's Kloof based on the proposed business plan. You have our full and unconditional support and thank you for your continuing efforts toward implementation.	Implementation Plan	NO	Purely a positive response and looking for how to vote prior to their departure again from RSA. Can SKCID please receive the voting mechanism in both Hard & Soft versions so as we may capture these responses both positive and negative now.		
Dear SK committee As per previous correspondence - we contributed to the initial expense of the security cameras . Yet - when we had an extreme burglary at our home while we were away - penetrated 3 times over 3 days - (Nov 2021) the first time any footage to this burglary was discovered by the cameras / monitoring - was when camera footage was reviewed AFTER THE FACT. So no camera monitoring picked a suspicious vehicle in our streets on 3 nights. (During COVID, with curfews in place) The security patrol vehicle did not notice the criminal vehicle either. We therefore have zero interest in supporting these additional "security initiatives" We will look after our own property & security . Which we have invested in heavily.	Other	NO	Response relates to fund drive for SK Security only. However I expect this sentiment to carry over the proposed CID.		
I can see that one of your main motivations for having a CID for Simonskloof is to get all residents to pay for the activities of the Neighbourhood Watch as, I presume, at the present time only 60% to 70% contribute. However, I do not agree that residents should contribute based upon the municipal values of their properties. I accept that this method of levying the extra rate may be the easiest for the City, but believe that this is not a fair method of levying the charge. In my view, if the CID proposal is accepted, charges should be the same amount per property irrespective of their municipal value.	Financial Impact	NO	This concern has been raised with COCT on many occasions to source an alternate equitable solution. Unfortunately COCT does not have any solution other than CID Rate Levy for collecting funds.		
How can we vote as in USA? Is there an online/electronic signature system available? Please verify the voting period.	Other	NO	Positive comments only on the full CID 1st Public Meeting Presentation, Budget and Way Forward.		
Is there any advantage in sending email in support of the CID to the gmail address.	Other	NO	Positive comments only on the full CID 1st Public Meeting Presentation, Budget and Way Forward.		
Glenda & I happy with full proposal, its transparency and fully support the CID.	Other	NO	Positive comments only on the full CID 1st Public Meeting Presentation, Budget and Way Forward.		
I have fully viewed the said documents as requested regarding the Budget and related documents. I personally am supportive in this initiative going forward with the necessary approval from the city. Thank you for the hard work involved with the establishment of this CID	Other	NO	Positive comments only on the full CID 1st Public Meeting Presentation, Budget and Way Forward.		